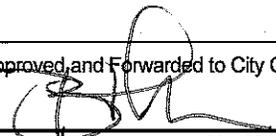




Agenda Date: 06/23/2015
Agenda Item: 3.4

STAFF REPORT

Approved and Forwarded to City Council:


Bryan H. Montgomery, City Manager

Date: Tuesday, June 23, 2015
To: Bryan H. Montgomery, City Manager
From: Kevin Rohani, P.E. Public Works Director/ City Engineer
SUBJECT: Approval of a Two Year Extension of an On-Call Tree Services Contract with West Coast Arborists, Inc.

Background and Analysis

In 2009 the City of Oakley advertised and distributed a Request for Proposals (RFP) to potential contractors to provide on-call professional tree services. On October 26, 2009 City Council approved an on-call agreement for that work with West Coast Arborists, Inc. (WCA). Since the initial agreement, there have been two contract amendments extending the original agreement. The current amendment and the contract expire on June 30, 2015.

The scope of tree services that WCA provides on an on-call basis are; tree pruning, tree removal, stump removal, tree inspection and arborist reports, treatment for pests and diseases, and emergency response. Given the scope of the City's landscaping maintenance program, the on-call agreement is relatively minimal.

WCA has submitted a proposal (see attached Updated 2015-17 Price Schedule) to extend these prices for an additional two years, through June 30, 2017. During the current contract with WCA, Staff has found them to continually provide responsive, cost effective and professional services. Staff has been very satisfied with the service quality WCA has delivered.

Given the exemplary service and the low cost of the annual contract, Staff believes there would be little if any financial benefit from going through the RFP process again at this time. Cost for services provided by WCA has remained very competitive and economical for the City. For these reasons, Staff is recommending that an agreement amendment with WCA be approved extending the term of the current on-call agreement two (2) years, from July 1, 2015 through June 30, 2017.

Fiscal Impact

Funding for this item is included in the City of Oakley Parks and Landscape Division related FY 2015-2016 budgets for anticipated expenditures of on-call tree services.

Staff Recommendation

Staff recommends the City Council adopt the Resolution approving the agreement amendment with WCA, and extending the term from July 1, 2015 to June 30, 2017 and accepting the updated pricing schedule; and authorizing the City Manager to execute this contract amendment.

Attachments

- 1) Resolution
- 2) Price Schedule
- 3) Agreement Amendment

RESOLUTION NO. __-15

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKLEY
APPROVING AN AMENDMENT AGREEMENT WITH WEST COAST
ARBORISTS, INC. TO PROVIDE ON-CALL TREE SERVICES
FOR THE CITY OF OAKLEY**

WHEREAS, the City of Oakley (City) and West Coast Arborists, Inc. (WCA) entered into an agreement dated October 26, 2009 for on-call professional tree services; and

WHEREAS, the parties amended the terms and conditions of the Agreement to provide for an extension to June 30, 2015; and

WHEREAS, WCA has the professional qualified personnel and resources to provide needed on-call tree services for the City and has satisfactorily performed its professional services between 2009 and the present; and

WHEREAS, WCA has expressed an interest in extending the contract with updated pricing adjustments; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, by the City Council of the City of Oakley to adopt the resolution approving the amendment and to extend the date of the contract from July 1, 2015 to June 30, 2017, and authorizes the City Manager to execute the contract amendment with WCA.

PASSED AND ADOPTED by the City Council of the City of Oakley at a meeting held on the 23rd of June, 2015 by the following vote:

AYES:
NOES:
ABSENT:
ABSTENTIONS:

APPROVED:

ATTEST:

Doug Hardcastle, Mayor

Libby Vreonis, City Clerk

Date

City of Oakley

Price Schedule for Contract Years 2015-2016 & 2016-2017

Tree Maintenance Services
provided by West Coast Arborists, Inc.

Item	Description	Unit	Current Prices	Proposed Prices for 2-years
1	Grid Tree Pruning	Each	\$ 60.00	\$ 61.45
2	Service Request Tree Pruning 0-6 DSH	Each	\$ 25.00	\$ 25.60
3	Service Request Tree Pruning 7-18 DSH	Each	\$ 75.00	\$ 76.80
4	Service Request Tree Pruning 19-24 DSH	Each	\$ 145.00	\$ 148.50
5	Service Request Tree Pruning 25-36 DSH	Each	\$ 295.00	\$ 302.10
6	Service Request Tree Pruning > 37 DSH	Each	\$ 445.00	\$ 455.65
7	Tree and Stump Removal 0-24" DSH	Inch	\$ 20.00	\$ 20.50
8	Tree and Stump Removal over 24" DSH	Inch	\$ 40.00	\$ 41.00
9	Tree Only Removal 0-24" DSH	Inch	\$ 15.00	\$ 15.35
10	Tree Only Removal over 24" DSH	Inch	\$ 30.00	\$ 30.70
11	Stump Only Removal	Inch	\$ 10.00	\$ 10.25
12	Plant 5 gallon tree	Each	\$ 60.00	\$ 61.45
13	Plant 15 gallon tree	Each	\$ 125.00	\$ 128.00
14	Plant 24" Box tree	Each	\$ 275.00	\$ 281.60
15	Plant 36" Box tree	Each	\$ 850.00	\$ 870.40
16	Root Pruning	Linear Foot	\$ 19.00	\$ 19.45
17	Root Barrier Installation	Linear Foot	\$ 25.00	\$ 25.60
18	Crew Rental - 3 man crew	Hour	\$ 177.00	\$ 181.20
19	Crew Rental - 1 man crew	Hour	\$ 59.00	\$ 60.40
20	Emergency Response - 2 hour minimum	Man Hour	\$ 85.00	\$ 87.00
21	Tree Watering	Per tree	\$ 7.50	\$ 7.65
22	Pesticide Treatment 0-12 DSH	Each	\$ 75.00	\$ 76.80
23	Pesticide Treatment > 12 DSH	Each	\$ 175.00	\$ 179.20
24	Specialty Equipment Rental	Hour	\$ 59.00	\$ 60.40
25	Crane or 95 foot Aerial Tower	Hour	\$ 99.00	\$ 101.40
26	Certified Arborist Services (2-hour min)	Hour	\$ 75.00	\$ 76.80
27	Tree Inventory Updates	Per tree	\$ 10.00	\$ 10.25
28	Arborist Report	Per tree	\$ 200.00	\$ 204.80

The proposed prices reflect a 2.4% increase based on the Consumer Price Index - All Urban Consumers for the San Francisco-Oakland-San Jose area.

**AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF OAKLEY
AND WEST COAST ARBORISTS INC. FOR ON-CALL TREE SERVICES**

This Amendment is entered into by and between the City of Oakley, a municipal corporation (hereinafter referred to as "City"), and West Coast Arborists Inc., a California Corporation (hereinafter referred to as "Contractor"), effective as of the 1st day of July, 2015.

RECITALS

- A. The City of Oakley and West Coast Arborists Inc. executed an On-Call Agreement for Tree Services (hereinafter referred to as the "Agreement"); and,
- B. City and Contractor now desire that the following amendments be made to the Contractor's Agreement: Extend the On-Call Services Agreement for Tree Services an additional two years, to June 30, 2017, and accept the new Price Schedule.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual covenants, promises and agreements contained herein, City and Contractor mutually agree and covenant as follows:

- 1. Except as provided herein, the terms used in this Amendment shall have the same meaning as the same terms have in the Agreement.
- 2. The Agreement is hereby amended as follows:
 - a. Paragraph 1.1, Term of Services, amended as follows: The term of this Agreement shall begin on the Effective Date and shall end on June 30, 2017.
- 3. Except as provided herein, all other terms and provisions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the City of Oakley, a municipal corporation in the State of California, has authorized the execution of this Amendment in duplicate by its City Manager and attestation by its City Clerk under authority of Resolution No. _____, adopted by the Council of the City of Oakley on the 23rd day of June, 2015, and the parties have caused this Amendment to be executed in duplicate.

City

Contractor

City of Oakley, a municipal corporation

West Coast Arborists, Inc.

By: _____
Bryan H. Montgomery, City Manager

By: _____
Name, Title

ATTEST:

Libby Vreonis, City Clerk

APPROVED AS TO FORM:

Derek P. Cole, City Attorney