



STAFF REPORT

DATE: February 12, 2019

TO: Bryan Montgomery, City Manager

Approved and Forwarded to the City Council

FROM: Deborah Sultan, Finance Director

SUBJECT: Resolution Approving City of Oakley Mid-Year Budget Review and Adopting Recommendations for Revising Fiscal Year 2018/19 Operating and Capital Budgets

Background and Analysis

City Policy requires the City Manager to make a mid-year budget report to the City Council in February of each year. The process provides an opportunity to review the status of the Budget at mid-year and to make adjustments to the City's planned operations and budget. This year's report is attached and includes a State of the Budget summary and summary of recommendations, detailed assessments of both operating and capital budgets, an updated 10-year projection, and a schedule showing the recommended mid-year budget adjustments for each fund.

Fiscal Impact

In the General Fund, Staff is recommending that estimated revenues be increased \$188,000; with an increase in appropriations of \$55,000. Adjustments to other funds include decreasing traffic, park, public facilities and fire impact fees and increasing assessments in Police P-6 fund to reflect revenues received through December. Revenues and expenditures are being increased in the Downtown Revitalization fund to reflect the transfer of general fund transfer for the entrepreneur center. Gas Tax revenues are being decreased by \$32,953 to reflect the lower gas tax revenue estimates by the State.

As always, there are also some clean up adjustments: 1) several adjustments to account for the difference between original estimated beginning of the year fund balances and actual fund balances, and 2) a couple of adjustments to increase/decrease revenues and capital project appropriations in the current year budget, to reflect updated revenue projections based upon year-to-date revenues.

Staff Recommendation

Staff recommends the Council receive the report and adopt the Resolution approving the Report and adopting the recommendations therein.

Attachments

1. Mid-year Budget Review Report.
2. Resolution



Mid-Year Budget Review Fiscal Year 2018-19

Contents:

State of the Budget

Proposed Appropriations of Fund Balance

Discussion of Capital Budgets

Summary of Staff Recommendations

Updated 10-Year Plan

Staff Recommended Budget Adjustments

Presented to the City Council on February 12, 2019

State of the Budget

The Mid-Year Budget Review begins with the good news of property tax revenues reflecting the increase in property values that the market has been experiencing. The local economy has been relatively stable with employment and business activity showing signs of growth. While there has been some decrease in the number of single-family dwelling building permits, projections are that the number of permits will significantly increase near the end of this fiscal year and on into the next.

This report contains some increases and some decreases in recurring revenues and proposals to shift appropriations in capital projects and fixed asset acquisition. Additional good news is that our operations last year resulted in a greater General Fund Undesignated Fund Balance reserve than originally estimated in the budget. The City's practice of budgeting conservatively and living within our means remains effective in ensuring that we maintain good fiscal health, and the recommended changes in this Mid-Year Budget Review remain true to these practices.

The General Fund

In accordance with the City's Financial Policies, the original, current year budget was conservative when adopted. Estimated recurring revenues slightly exceeded recurring expenses keeping the Undesignated Fund Balance in compliance with policy, and an appropriation of \$2.1 million towards one-time uses.

Mid-year budget recommendations include increasing some estimated revenues (property tax, property tax in lieu VLF, franchise fees, interfund charges, and sales tax) and decreasing estimated building fee revenues for an overall increase of \$183,000. Land Acquisition appropriation is being increased by \$620,000 to complete the purchase of a parcel on Laurel Road and the Main Street/O'Hara Avenue parcel. Part of the Capital Projects transfer (\$300,000) is being dedicated to the Downtown Improvement Fund for the Entrepreneur Center project. The funding for this project was originally in the 2012 Bond Benefit fund, but it is now deemed more appropriate that a portion of the 2018/19 Street Repair and Resurfacing project costs (\$300,000) be assigned to the 2012 Bond Benefit Fund. The Equipment Replacement transfer is increased by \$50,000 to replace the City Hall door security access system. The current system is nearly 15 years old and

the software is no longer supported. The total recommended increase in expenditures is \$675,000.

Overall, the proposed General Fund operating budget remains balanced without relying on one-time revenues. This reflects the Council's continuing commitment to operating conservatively. The budget does continue to include the planned use of Fund Balance budgeted at the beginning of the year. As a result, the budget shows an overall net use of fund balance totaling \$2,054,000; however, even with net use of Fund Balance, the unrestricted portion for the end of this fiscal year will be in compliance with our policy of 20% of General Fund expenditures.

Other Funds

Attached at the end of this report is a spreadsheet summarizing the beginning and projected year-end fund balances by fund, the existing budgets, year-to-date actual revenues and expenditures (through mid-year), and the adjustment amounts recommended in each fund. The analysis shows that by keeping operations lean, the City's funds remain generally healthy and the conservative budgeting and active management of operations are successfully meeting the goal of living within our means.

As a reminder, the City appropriates unassigned fund balances in its special purpose funds, and so the table generally shows a net use in each of these funds. In cases where fund balances are available, you will note that actual expenditures year-to-date in the special purpose funds are significantly less than the expenditures budgeted, and generally that is to be expected.

The following Mid-Year Budget Review details are worthy of mention:

- Revenues in the Downtown Revitalization Fund are being increased by \$311,000 to account for the transfer from the General Fund and the increase in rents received for the Oakley Plaza. Expenditures are increased by \$60,000 to complete the Entrepreneur Center.
- Expenditures in the Park Landscaping Zone 1 fund are being increased by \$250,000 for major improvements in Crockett Park.
- Revenues in Regional Park fund are increased by \$1,000,000 to reflect the monies received for the Oakley Community Park as part of the land transaction.
- Revenues and expenditures in the Police P-6 fund are being increased \$320,000 to reflect the annexations of new developments.

- Revenue and expenditures in the Capital Project Funds are being decreased by \$300,000 to reflect the re-allocation of the General Fund transfer to the Downtown Fund, and the re-allocation of Street Repair & Resurfacing project to the 2012 Bond Benefit Bond fund.
- Revenues and Expenditures are increased by \$50,000 in the Capital Facilities Fund to reflect the replacement of the door access system at City Hall.
- Revenues in all the impact fee funds are being decreased (Traffic Impact Fees \$1,405,000, Public Facilities Impact Fees \$351,000, Park Impact Fees \$470,000 and Fire impact Fees \$143,000 to reflect the year to date revenues received.
- Expenditures in the Traffic Impact Fees fund are being decreased by \$740,000 by deferring some projects into the next fiscal year.
- Expenditures in the Park Impact Fees fund are being decreased by \$700,000 for the Athletic Field at Nunn Wilson. This project was scheduled to be funded by a loan from the General Fund. At this time staff is unsure if impact fees will increase sufficiently to repay the loan in a timely manner and the recommendation is to defer the project until the impact fee revenue flow can be better estimated.

Looking Forward - The 10-Year Plan

Staff has updated the 10-Year Plan to reflect the most current projections for FY 2018-19 and the likely trends in the coming years. As always, the projections in the near term are more meaningful, but extending the analysis out ten years allows evaluation of the long-term effects of decisions being made today.

After making the current year adjustments, the revised 10-Year Plan incorporates the expectation of continued more normal growth in most tax bases. Projected spending levels have been adjusted to demonstrate a scenario that would both manage financial resources and human resources to ensure the highest priorities of the City are pursued to the fullest extent possible, while keeping the budget in balance and maintaining an appropriate reserve.

The updated Plan continues includes the restoration of General Fund allocations to augment roadway maintenance, not only to ensure funds are available to maintain the new roads added to the City's responsibilities from past development, but also to maintain Main Street, which prior to the recession was maintained by the State. It also includes continued allocations to the Reserve for

Roadway Maintenance to ensure roadway maintenance activities can continue through the next economic downturn.

Proposed Appropriations of Fund Balance

In several funds the actual beginning-of-the-year Fund Balance was different than estimated during the budget development process. As part of this Mid-Year Budget Review, the attached Fund Summaries Table has been updated to show the actual beginning fund balances. There are several appropriations adjustments proposed to true up the appropriation of unassigned amounts in the City's Special Revenue and Capital Projects Funds, consistent with the City's policies, where needed. These adjustments can be either additions or reductions; however, there are no new projects or programs proposed.

As has been the case for several years, a couple of the Park Lighting and Landscaping Funds are not yet capable of sustaining current levels of service in the long run; nonetheless, for these Funds, the use of existing Fund Balance and, in a couple of cases, utilizing an interfund loan pursuant to current policy, remains the most reasonable option.

Discussion of Capital Budgets

The Capital Improvement Program (CIP) remains very active this fiscal year, and a substantial amount of available capital projects funds on hand from recent years are being put to work.

As is typical, some of the projects were originated in prior years while others will continue into future fiscal years. The budget policies allow unspent budgeted capital amounts to be rolled forward to the next fiscal year to simplify the accounting process.

Gas Tax revenues are being adjusted downward \$32,953, reflecting new FY 18-19 estimates recently released by the State. For now, the expected decrease will be reflected in decreased unassigned balances.

Summary of Staff Recommendations

Staff recommends the Council authorize adjustments necessary at a line item level to increase General Fund budgeted revenues by \$183,000 and appropriations of \$675,000. The notable changes include:

- An increase in Property Tax Revenues of \$248,000 for the increase in property assessment values;

- An increase in inter-fund charges of \$333,000, reflecting the year-to-date revenues and increase in the P-6 tax;
- An increase in Sales Tax and other general purpose revenues totaling \$202,000, reflecting general clean-up of the budget.
- An decrease in Building Revenues of \$525,000 for the slowdown of building permits and inspections;
- A decrease in City Administration Fees of \$75,000 to reflect the decrease in impact fee revenues;
- An increase in other services and supplies of \$5,000, reflecting general clean-up of the budget.
- An increase in Land Acquisition of \$620,000 for purchase of the parcels on Laurel Road and Main Street
- Change in the transfers to Capital funds of \$300,000 to Downtown Revitalization fund and an increase of \$50,000 to Capital Facilities Fund

For all other funds:

Authorize the appropriation adjustments necessary at a line item level to reflect the changes summarized in the Fund Summaries that are a part of this report, the most notable:

- *Police P-6 Fund* – Increasing the revenues \$320,000 with a corresponding increase in operating transfers out to reflect the increase in new development.
- *General Capital Project Fund* – Decreasing the revenues \$300,000 to reflect the decrease in the transfer from the General Fund and re-allocating expenditures of \$300,000 for Street Repair & Resurfacing Project to the Bond Benefit Fund.
- *Capital Facilities Repair/Replacement Fund* – Increase the revenues and expenditures \$50,000 for the new door security access system at City Hall.
- *Traffic Impact Fee Fund* – Decreasing the revenues by \$1,405,000 and decreasing the capital projects by expenditures \$740,000 by delaying the Main Street Rose Intersection project and the East Cypress Widening Project to next Fiscal year
- *Park Impact Fee Fund* – Decreasing the revenues \$470,000 and reducing capital projects by \$700,000 by delaying the Athletic Fields at Nunn Wilson project.

- *Public Facilities Impact Fee Fund* – Decreasing the revenues \$351,000 with a decrease in the reserve fund.
- *Fire Impact Fee Fund* – Decreasing the revenues \$143,000 with a decrease in the reserve fund.
- *Downtown Revitalization Fund* – Increasing the revenues \$311,000 with a corresponding increase in expenditures of \$60,000.
- *Gas Tax Fund* – Decreasing the revenues \$32,953 with a corresponding decrease in unassigned fund balances.
- *Regional Park Fund* – Increasing the revenues \$1,000,000 to reflect the funds received for the Oakley Community Park.
- *CFD 2015-1 Emerson* – Increasing the revenues \$188,000 to reflect the increase in development.
- *CFD 2015-2 Citywide* – Increase the revenues \$20,000 to reflect the increase in development.

Updated 10-Year Plan:

The 10-Year Plan is the City’s tool for evaluating our success in ensuring service sustainability. The Plan is organized by revenue type and function; and includes an indication of the general character of the revenues and expenditures shown as either recurring or one-time in nature.

For purposes of the 10-Year Plan, if a revenue class is likely to be recurring for a period of 5 years or more, it is treated as recurring. This includes certain development related fees that can be, as the recession proved, less predictable. For instance, building permit revenue will always exist, but it is more sensitive to economic changes than property taxes. Estimates of these revenues remain conservative, as it may take several more years for activity levels to return to a more normal level. The same holds true for excess revenues available to augment Gas Tax and Measure C/J revenues that are largely dedicated to roadway maintenance.

Since we include both general purpose and special purpose (assigned) revenues in the Plan, it is important to reiterate that the while the City may fund eligible programs with both restricted and unrestricted funds, its policy is to apply restricted funds to such programs first, followed by general purpose revenues, if necessary. Reviewing this is important in order to establish in general the reason there aren’t more significant reserves for assigned revenues in the Plan.

As the Plan is intended to help us see where we are succeeding in achieving service sustainability and where we must improve, it should be reviewed with this goal in mind. In particular, loans, transfers, and subsidies are shown separately and should be examined to determine and consider why they are necessary or desirable, if they should continue or increase over the long-term, or whether these funds are better allocated to higher priorities.

Staff's Conclusions and Recommendations from this MidYear Budget Review Plan Update:

The Mid-Year Review confirms that if we remain disciplined, as the Council has directed and incorporated into the City's Financial Policies, the City's operations are and can remain balanced over time. Consistent with prior plans, the one presented here shows that as revenues are a mix of increases and decreases, but the City is still able to fund roadway maintenance augmentations and part of its Reserve for Roadway Maintenance. Because the City remains subject to significant external factors in managing costs, we continue to recommend proceeding carefully with any changes expected to increase recurring costs without new recurring revenues.

(Updated 10Year Plan is attached)

Staff Recommended Budget Adjustments:

The attached summaries include updated schedules of General Fund Estimated Revenues and General Fund Proposed Expenditures from the 2018-19 Adopted Budget, and Fund Summaries for each City fund budgeted.

For all funds, detailed line item adjustments have been prepared that, once approved, will be reflected in the City's finance system as line item budget changes.

General Fund Estimated Revenues, General Fund Proposed Expenditures, and Fund Summaries are attached)

**Fund Summary
Mid-Year Budget Review
Fiscal Year 2018-19**

<u>Fund</u>	<u>Accounts</u>	<u>Current Adjusted Budget</u>	<u>Actual YTD</u>	<u>FYE Projection</u>	<u>Required Budget Adjustments</u>
100 General Fund	Available Fund Balance 6/30/18			7,305,608	
	Revenues	19,860,998	5,198,001	20,043,998	183,000
	Expenditures	21,423,018	9,647,849	22,098,018	675,000
	Revenues over (under) Expenditures	<u>(1,562,020)</u>	<u>(4,449,848)</u>	<u>(2,054,020)</u>	<u>(492,000)</u>
	Est Fund Balance 6/30/19	5,743,588		5,251,588	
110 Community Facilities District # 1 (Cypress Grove)	Available Fund Balance 6/30/18			1,707,109	
	Revenues	323,520	175,186	323,520	-
	Expenditures	219,150	53,463	219,150	-
	Revenues over (under) Expenditures	<u>104,370</u>	<u>121,723</u>	<u>104,370</u>	<u>-</u>
	Est Fund Balance 6/30/19			1,811,479	
123 Youth Development Fund	Available Fund Balance 6/30/18			0	
	Revenues	15,200		15,200	-
	Expenditures	15,200	432	15,200	-
	Revenues over (under) Expenditures	<u>0</u>	<u>(432)</u>	<u>0</u>	<u>-</u>
	Est Fund Balance 6/30/19			0	
125 Oakley Welcoming (You Me We = Oe)	Available Fund Balance 6/30/18			0	
	Revenues	73,550	40,000	80,000	6,450
	Expenditures	73,550	4,393	80,000	6,450
	Revenues over (under) Expenditures	<u>0</u>	<u>35,607</u>	<u>0</u>	<u>-</u>
	Est Fund Balance 6/30/19			0	
132 Park Landscaping Zn 1 (Community Parks)	Available Fund Balance 6/30/18			2,310,155	
	Revenues	1,303,901	735,780	1,303,901	-
	Expenditures	1,409,078	550,635	1,659,078	250,000
	Revenues over (under) Expenditures	<u>(105,177)</u>	<u>185,145</u>	<u>(355,177)</u>	<u>(250,000)</u>
	Est Fund Balance 6/30/19			1,954,978	
133 LLD Zone 2 (Street Lighting)	Available Fund Balance 6/30/18			83,493	
	Revenues	433,967	228,749	433,967	-
	Expenditures	443,500	204,092	443,500	-
	Revenues over (under) Expenditures	<u>(9,533)</u>	<u>24,657</u>	<u>(9,533)</u>	<u>-</u>
	Est Fund Balance 6/30/19			73,960	
136 Ag Conservation	Available Fund Balance 6/30/18			6,930	
	Revenues	-	0	-	-
	Expenditures	-	0	0	-
	Revenues over (under) Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>-</u>
	Est Fund Balance 6/30/19			6,930	
138 Downtown Revitalization	Available Fund Balance 6/30/18			150,379	
	Revenues	222,300	124,446	533,300	311,000
	Expenditures	481,891	327,051	541,891	60,000
	Revenues over (under) Expenditures	<u>(259,591)</u>	<u>(202,605)</u>	<u>(8,591)</u>	<u>251,000</u>
	Est Fund Balance 6/30/19			141,788	
140 Gas Tax Fund	Available Fund Balance 6/30/18			437,307	
	Revenues	1,592,314	567,078	1,559,361	(32,953)
	Expenditures	1,867,325	1,036,120	1,867,325	-
	Revenues over (under) Expenditures	<u>(275,011)</u>	<u>(469,041)</u>	<u>(307,964)</u>	<u>(32,953)</u>
	Est Fund Balance 6/30/19			129,343	146

**Fund Summary
Mid-Year Budget Review
Fiscal Year 2018-19**

<u>Fund</u>	<u>Accounts</u>	<u>Current Adjusted Budget</u>	<u>Actual YTD</u>	<u>FYE Projection</u>	<u>Required Budget Adjustments</u>
145 Stormwater NPDES	Available Fund Balance 6/30/18			587,801	
	Revenues	452,000	250	452,000	-
	Expenditures	858,076	306,566	858,076	-
	Revenues over (under) Expenditures	<u>(406,076)</u>	<u>(306,316)</u>	<u>(406,076)</u>	-
	Est Fund Balance 6/30/19			<u>181,725</u>	
148 Measure J	Available Fund Balance 6/30/18			984,240	
	Revenues	577,000	26,085	577,000	-
	Expenditures	1,439,305	168,713	1,439,305	-
	Revenues over (under) Expenditures	<u>(862,305)</u>	<u>(142,627)</u>	<u>(862,305)</u>	-
	Est Fund Balance 6/30/19			<u>121,935</u>	
150 Police P-6 Fund	Available Fund Balance 6/30/18			-	
	Revenues	4,335,053	2,563,328	4,655,053	320,000
	Expenditures	4,335,053	3,450	4,655,053	320,000
	Revenues over (under) Expenditures	<u>-</u>	<u>2,559,878</u>	<u>0</u>	-
	Est Fund Balance 6/30/19			<u>0</u>	
151 Police SLESF Fund	Available Fund Balance 6/30/18			0	
	Revenues	100,000	88,545	100,000	-
	Expenditures	100,000	360	100,000	-
	Revenues over (under) Expenditures	<u>-</u>	<u>88,185</u>	<u>0</u>	-
	Est Fund Balance 6/30/19			<u>0</u>	
168 Sports Field Maintenance Fund	Available Fund Balance 6/30/18			91,842	
	Revenues	50,000	17,021	50,000	-
	Expenditures	35,000	10,200	35,000	-
	Revenues over (under) Expenditures	<u>15,000</u>	<u>6,821</u>	<u>15,000</u>	-
	Est Fund Balance 6/30/19			<u>106,842</u>	
170 LLD Vintage Parkway	Available Fund Balance 6/30/18			20,423	
	Revenues	173,714	90,543	173,714	-
	Expenditures	194,137	27,445	194,137	-
	Revenues over (under) Expenditures	<u>(20,423)</u>	<u>63,098</u>	<u>(20,423)</u>	-
	Est Fund Balance 6/30/19			<u>0</u>	
171 LLD Oakley Ranch	Available Fund Balance 6/30/18			8,525	
	Revenues	26,446	14,545	26,446	-
	Expenditures	34,971	12,556	34,971	-
	Revenues over (under) Expenditures	<u>(8,525)</u>	<u>1,989</u>	<u>(8,525)</u>	-
	Est Fund Balance 6/30/19			<u>0</u>	
172 LLD Empire	Available Fund Balance 6/30/18			18,852	
	Revenues	4,534	2,493	4,534	-
	Expenditures	23,386	2,301	23,386	-
	Revenues over (under) Expenditures	<u>(18,852)</u>	<u>192</u>	<u>(18,852)</u>	-
	Est Fund Balance 6/30/19			<u>0</u>	
173 LLD Oakley Town Center	Available Fund Balance 6/30/18			12,237	
	Revenues	10,935	6,014	10,935	-
	Expenditures	18,692	2,250	18,692	-
	Revenues over (under) Expenditures	<u>(7,757)</u>	<u>3,764</u>	<u>(7,757)</u>	-
	Est Fund Balance 6/30/19			<u>4,480</u>	

**Fund Summary
Mid-Year Budget Review
Fiscal Year 2018-19**

<u>Fund</u>	<u>Accounts</u>	<u>Current Adjusted Budget</u>	<u>Actual YTD</u>	<u>FYE Projection</u>	<u>Required Budget Adjustments</u>
174 LLD Oak Grove	Available Fund Balance 6/30/18			7,721	
	Revenues	28,405	15,623	28,405	-
	Expenditures	36,126	11,532	36,126	-
	Revenues over (under) Expenditures	<u>(7,721)</u>	<u>4,091</u>	<u>(7,721)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	
175 LLD Laurel Woods/Luna Estates	Available Fund Balance 6/30/18			18,022	
	Revenues	7,668	4,217	7,668	-
	Expenditures	25,690	1,476	25,690	-
	Revenues over (under) Expenditures	<u>(18,022)</u>	<u>2,741</u>	<u>(18,022)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	
176 LLD South Forty	Available Fund Balance 6/30/18			6,787	
	Revenues	9,713	5,342	9,713	-
	Expenditures	16,500	3,148	16,500	-
	Revenues over (under) Expenditures	<u>(6,787)</u>	<u>2,194</u>	<u>(6,787)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	
177 LLD Claremont	Available Fund Balance 6/30/18			1,552	
	Revenues	7,628	4,195	7,628	-
	Expenditures	9,180	3,109	9,180	-
	Revenues over (under) Expenditures	<u>(1,552)</u>	<u>1,086</u>	<u>(1,552)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	
178 LLD Gateway	Available Fund Balance 6/30/18			35,524	
	Revenues	18,360	10,098	18,360	-
	Expenditures	53,884	10,882	53,884	-
	Revenues over (under) Expenditures	<u>(35,524)</u>	<u>(784)</u>	<u>(35,524)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	
179 LLD Countryside (Village Green)	Available Fund Balance 6/30/18			5,479	
	Revenues	2,563	1,409	2,563	-
	Expenditures	8,042	440	8,042	-
	Revenues over (under) Expenditures	<u>(5,479)</u>	<u>970</u>	<u>(5,479)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	
180 LLD Country Fair (Meadow Glen)	Available Fund Balance 6/30/18			-	*
	Revenues	5,423	2,983	5,423	-
	Expenditures	5,423	1,322	5,423	-
	Revenues over (under) Expenditures	<u>0</u>	<u>1,661</u>	<u>0</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	
* Funded by loan from the General Fund					
181 LLD California Sunrise	Available Fund Balance 6/30/18			14,452	
	Revenues	3,502	1,926	3,502	-
	Expenditures	17,954	84	17,954	-
	Revenues over (under) Expenditures	<u>(14,452)</u>	<u>1,842</u>	<u>(14,452)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	
182 LLD California Visions (Laurel)	Available Fund Balance 6/30/18			33,579	
	Revenues	12,000	6,600	12,000	-
	Expenditures	45,579	4,379	45,579	-
	Revenues over (under) Expenditures	<u>(33,579)</u>	<u>2,221</u>	<u>(33,579)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	

**Fund Summary
Mid-Year Budget Review
Fiscal Year 2018-19**

Fund	Accounts	Current Adjusted Budget	Actual YTD	FYE Projection	Required Budget Adjustments
183 LLD Claremont Heritage	Available Fund Balance 6/30/18			41,808	
	Revenues	18,240	10,032	18,240	-
	Expenditures	60,048	3,613	60,048	-
	Revenues over (under) Expenditures	<u>(41,808)</u>	<u>6,419</u>	<u>(41,808)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	
184 LLD Country Fair (Meadow Glen II)	Available Fund Balance 6/30/18			13,869 *	
	Revenues	122,544	67,399	122,544	-
	Expenditures	136,413	49,460	136,413	-
	Revenues over (under) Expenditures	<u>(13,869)</u>	<u>17,940</u>	<u>(13,869)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	
* Entirely from Reserves for Asset Replacement					
185 LLD Sundance	Available Fund Balance 6/30/18			1,205	
	Revenues	8,910	4,901	8,910	-
	Expenditures	10,115	4,733	10,115	-
	Revenues over (under) Expenditures	<u>(1,205)</u>	<u>168</u>	<u>(1,205)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	
186 LLD Calif Jamboree (Laurel Anne)	Available Fund Balance 6/30/18			84,447	
	Revenues	117,548	63,226	117,548	-
	Expenditures	201,995	52,095	201,995	-
	Revenues over (under) Expenditures	<u>(84,447)</u>	<u>11,132</u>	<u>(84,447)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	
187 LLD Country Place	Available Fund Balance 6/30/18			-	
	Revenues	43,400	22,870	43,400	-
	Expenditures	43,930	18,517	43,930	-
	Revenues over (under) Expenditures	<u>(530)</u>	<u>4,353</u>	<u>(530)</u> *	<u>-</u>
	Est Fund Balance 6/30/19			<u>(530)</u>	
* Entirely from Reserves for Asset Replacement					
188 LLD Laurel Crest	Available Fund Balance 6/30/18			45,549	
	Revenues	117,500	63,180	117,500	-
	Expenditures	163,049	85,490	163,049	-
	Revenues over (under) Expenditures	<u>(45,549)</u>	<u>(22,310)</u>	<u>(45,549)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	
189 LLD Marsh Creek Glen	Available Fund Balance 6/30/18			44,427	
	Revenues	95,489	52,519	95,489	-
	Expenditures	139,916	22,191	139,916	-
	Revenues over (under) Expenditures	<u>(44,427)</u>	<u>30,328</u>	<u>(44,427)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	
190 LLD Quail Glen	Available Fund Balance 6/30/18			20,069	
	Revenues	30,983	17,040	30,983	-
	Expenditures	49,985	14,901	49,985	-
	Revenues over (under) Expenditures	<u>(19,002)</u>	<u>2,138</u>	<u>(19,002)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>1,067</u>	
191 Cypress Grove	Available Fund Balance 6/30/18			108,498	
	Revenues	282,767	155,021	282,767	-
	Expenditures	391,265	89,454	391,265	-
	Revenues over (under) Expenditures	<u>(108,498)</u>	<u>65,567</u>	<u>(108,498)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	

Fund Summary
Mid-Year Budget Review
Fiscal Year 2018-19

<u>Fund</u>	<u>Accounts</u>	<u>Current Adjusted Budget</u>	<u>Actual YTD</u>	<u>FYE Projection</u>	<u>Required Budget Adjustments</u>
192 South Oakley	Available Fund Balance 6/30/18			27,698	
	Revenues	402,828	221,979	402,828	-
	Expenditures	413,708	148,502	413,708	-
	Revenues over (under) Expenditures	<u>(10,880)</u>	<u>73,477</u>	<u>(10,880)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>16,818</u>	
193 Stone Creek	Available Fund Balance 6/30/18			43,677	
	Revenues	50,580	29,269	50,580	-
	Expenditures	82,854	8,790	82,854	-
	Revenues over (under) Expenditures	<u>(32,274)</u>	<u>20,479</u>	<u>(32,274)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>11,403</u>	
194 Magnolia Park	Available Fund Balance 6/30/18			100,000	
	Revenues	697,029	383,658	697,029	-
	Expenditures	682,008	238,075	682,008	-
	Revenues over (under) Expenditures	<u>15,021</u>	<u>145,583</u>	<u>15,021</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>115,021</u>	
195 Summer Lakes	Available Fund Balance 6/30/18			100,000	
	Revenues	420,558	230,057	420,558	-
	Expenditures	494,632	126,514	494,632	-
	Revenues over (under) Expenditures	<u>(74,074)</u>	<u>103,543</u>	<u>(74,074)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>25,926</u>	
201 General Capital Projects	Available Fund Balance 6/30/18			1,770,180	
	Revenues	1,612,000	818,500	1,312,000	(300,000)
	Expenditures	3,339,219	1,637,453	3,039,219	(300,000)
	Revenues over (under) Expenditures	<u>(1,727,219)</u>	<u>(818,953)</u>	<u>(1,727,219)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>42,961</u>	
202 Traffic Impact Fee Fund	Available Fund Balance 6/30/18			7,119,569	
	Revenues	2,430,000	459,736	1,025,000	(1,405,000)
	Expenditures	8,683,028	729,924	7,943,028	(740,000)
	Revenues over (under) Expenditures	<u>(6,253,028)</u>	<u>(270,188)</u>	<u>(6,918,028)</u>	<u>(665,000)</u>
	Est Fund Balance 6/30/19			<u>201,541</u>	
204 Park Impact Fee Fund	Available Fund Balance 6/30/18			963,861	
	Revenues	755,000	154,617	285,000	(470,000)
	Expenditures	2,098,218	696,256	1,398,218	(700,000)
	Revenues over (under) Expenditures	<u>(1,343,218)</u>	<u>(541,639)</u>	<u>(1,113,218)</u>	<u>230,000</u>
	Est Fund Balance 6/30/19			<u>(149,357)</u>	
205 Childcare Impact Fee Fund	Available Fund Balance 6/30/18			467,540	
	Revenues	0	0	0	-
	Expenditures	575,000	64	575,000	-
	Revenues over (under) Expenditures	<u>(575,000)</u>	<u>(64)</u>	<u>(575,000)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>(107,460)</u>	
206 Public Facilities Impact Fee Fund	Available Fund Balance 6/30/18			476,773	
	Revenues	651,000	131,788	300,000	(351,000)
	Expenditures	673,067	338,816	673,067	-
	Revenues over (under) Expenditures	<u>(22,067)</u>	<u>(207,027)</u>	<u>(373,067)</u>	<u>(351,000)</u>
	Est Fund Balance 6/30/19			<u>103,706</u>	

**Fund Summary
Mid-Year Budget Review
Fiscal Year 2018-19**

<u>Fund</u>	<u>Accounts</u>	<u>Current Adjusted Budget</u>	<u>Actual YTD</u>	<u>FYE Projection</u>	<u>Required Budget Adjustments</u>
208 Fire Impact Fees	Available Fund Balance 6/30/18			3,338,381	
	Revenues	203,000	27,404	60,000	(143,000)
	Expenditures	3,286,425	935,275	3,286,425	(0)
	Revenues over (under) Expenditures	<u>(3,083,425)</u>	<u>(907,872)</u>	<u>(3,226,425)</u>	<u>(143,000)</u>
	Est Fund Balance 6/30/19			<u>111,956</u>	
211 WW Parks Grant	Available Fund Balance 6/30/18			-	*
	Revenues	-	-	-	-
	Expenditures	-	0	0	-
	Revenues over (under) Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	
* Funded by loan from the General Fund					
221 2012 Refunding 2004-1 AD CIP	Available Fund Balance 6/30/18			469,262	
	Revenues	57,764	1,779	57,764	-
	Expenditures	200,000	200,319	500,000	300,000
	Revenues over (under) Expenditures	<u>(142,236)</u>	<u>(198,540)</u>	<u>(442,236)</u>	<u>(300,000)</u>
	Est Fund Balance 6/30/19			<u>27,026</u>	
222 2014 Refunding 2006-1 AD CIP	Available Fund Balance 6/30/18			248,419	
	Revenues	91,327	33,480	91,327	-
	Expenditures	-	-	0	-
	Revenues over (under) Expenditures	<u>91,327</u>	<u>33,480</u>	<u>91,327</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>339,746</u>	
231 Main Street Fund	Available Fund Balance 6/30/18			591,370	
	Revenues	275,000	137,500	275,000	-
	Expenditures	813,613	10,220	813,613	-
	Revenues over (under) Expenditures	<u>(538,613)</u>	<u>127,280</u>	<u>(538,613)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>52,757</u>	
232 Regional Park Fund	Available Fund Balance 6/30/18			573,103	
	Revenues	21,455	1,014,886	1,021,455	1,000,000
	Expenditures	542,329	12,999	542,329	-
	Revenues over (under) Expenditures	<u>(520,874)</u>	<u>1,001,887</u>	<u>479,126</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>1,052,229</u>	
235 Street Mtc Reserve Fund	Available Fund Balance 6/30/18			770,447	
	Revenues	275,000	137,500	275,000	-
	Expenditures	-	128	0	-
	Revenues over (under) Expenditures	<u>275,000</u>	<u>137,372</u>	<u>275,000</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>1,045,447</u>	
301 Developer Deposits Fund	Available Fund Balance 6/30/18			-	
	Revenues	454,151	627,408	454,151	-
	Expenditures	454,151	0	454,151	-
	Revenues over (under) Expenditures	<u>0</u>	<u>627,408</u>	<u>0</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>0</u>	
* Revenues are earned as deposits are spent.					
351 2006 Certificates of Participation Debt Svc Fund	Available Fund Balance 6/30/18			4,064,607	
	Revenues	678,067	350,039	678,067	-
	Expenditures	4,673,067	2,180,572	4,673,067	-
	Revenues over (under) Expenditures	<u>(3,995,000)</u>	<u>(1,830,533)</u>	<u>(3,995,000)</u>	<u>-</u>
	Est Fund Balance 6/30/19			<u>69,607</u>	<u>151</u>

**Fund Summary
Mid-Year Budget Review
Fiscal Year 2018-19**

<u>Fund</u>	<u>Accounts</u>	<u>Current Adjusted Budget</u>	<u>Actual YTD</u>	<u>FYE Projection</u>	<u>Required Budget Adjustments</u>
401	CFD 2015-1 (Emerson)			1,024,780	
	Available Fund Balance 6/30/18				
	Revenues	575,112	424,010	763,112	188,000
	Expenditures	538,981	78,699	538,981	-
	Revenues over (under) Expenditures	36,131	345,311	224,131	188,000
	Est Fund Balance 6/30/19			1,248,911	
402	CFD Neighborhood (Citywide)			47,172	
	Available Fund Balance 6/30/18				
	Revenues	55,533	22,272	75,533	20,000
	Expenditures	17,886	6,064	17,886	-
	Revenues over (under) Expenditures	37,647	16,208	57,647	20,000
	Est Fund Balance 6/30/19			104,819	
403	CFD Stormwater (Citywide)			68,665	
	Available Fund Balance 6/30/18				
	Revenues	53,986	26,917	53,986	-
	Expenditures	-	1,334	0	-
	Revenues over (under) Expenditures	53,986	25,583	53,986	-
	Est Fund Balance 6/30/19			122,651	
501	Vehicle and Equipment Replacemen Fund			1,852,750	
	Available Fund Balance 6/30/18				
	Revenues	160,000	76,464	160,000	-
	Expenditures	254,180	41,208	254,180	-
	Revenues over (under) Expenditures	(94,180)	35,256	(94,180)	-
	Est Fund Balance 6/30/19			1,758,570	
602	Capital Facilities Maintenance & Replacement Fund			317,130	
	Available Fund Balance 6/30/18				
	Revenues	250,000	125,000	300,000	50,000
	Expenditures	321,200	14,200	371,200	50,000
	Revenues over (under) Expenditures	(71,200)	110,800	(71,200)	-
	Est Fund Balance 6/30/19			245,930	
621	Cypress Grove 2004-1 Debt Svc Fun			1,009,206	
	Available Fund Balance 6/30/18				
	Revenues	1,161,060	666,716	1,161,060	-
	Expenditures	1,158,060	806,162	1,158,060	-
	Revenues over (under) Expenditures	3,000	(139,446)	3,000	-
	Est Fund Balance 6/30/19			1,012,206	
622	2006-1 AD Debt Svc Fund			1,037,756	
	Available Fund Balance 6/30/18				
	Revenues	746,652	421,704	746,652	-
	Expenditures	744,652	512,990	744,652	-
	Revenues over (under) Expenditures	2,000	(91,286)	2,000	-
	Est Fund Balance 6/30/19			1,039,756	
767	Successor Housing Agency Fund			1,039,083	
	Available Fund Balance 6/30/18				
	Revenues	13,500	1,300	13,500	-
	Expenditures	13,500	0	13,500	-
	Revenues over (under) Expenditures	0	1,300	0	-
	Est Fund Balance 6/30/19			1,039,083	

Note: Throughout this schedule, available fund balances at 6/30/18 include the amounts appropriated from Reserves in funds where applicable.

Description	General Character												Total									
	15/16	Actual	Actual	16/17	Actual	17-18	Adopted	YTD	18/19	Amended	19/20	20/21		21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	15/16-23/24
Department Expenses																						
Animal Control	211		223	238	252	252	126	252	252	265	278	282	292	306	322	338	355	372	391	410	5,074	
City Council	59		64	63	69	69	29	69	69	72	76	80	80	84	88	92	97	102	107	112	1,352	
City Clerk	241		272	305	327	327	152	327	327	343	361	379	379	397	417	438	460	483	507	533	6,448	
Elections	0		68	40	40	40	40	40	40	0	43	0	0	47	0	50	0	54	0	59	401	
City Attorney	199		251	286	313	313	153	313	318	329	345	362	380	399	419	440	460	486	510	510	6,172	
City Manager	453		479	490	504	504	255	504	504	529	566	613	643	675	709	745	782	821	821	821	10,065	
Community Outreach	102		95	97	113	113	46	113	113	119	125	131	131	137	144	151	159	167	175	184	2,214	
Finance	745		659	681	760	760	337	760	760	798	838	880	924	970	1,018	1,069	1,123	1,179	1,238	1,238	14,900	
Human Resources	65		152	287	240	240	128	240	240	252	265	278	285	292	306	322	338	355	372	391	5,031	
Maintenance Custodial	76		42	46	46	46	34	46	46	62	68	72	75	79	83	87	92	96	101	101	1,210	
Information Technology	237		313	301	319	319	172	319	319	335	352	369	388	407	427	449	471	495	520	520	6,459	
Economic Development	219		229	252	311	311	118	311	311	327	343	360	378	397	417	438	459	482	507	507	5,986	
Building Inspection	366		519	621	736	736	309	736	736	773	811	852	895	939	986	1,036	1,087	1,142	1,199	1,199	14,405	
Code Enforcement/Rental Inspections	352		280	279	344	344	126	344	344	361	379	398	418	439	461	484	508	534	560	560	6,787	
Public Safety	7,515		8,195	9,215	9,766	9,766	4,484	9,766	9,766	10,254	10,934	11,653	12,642	13,274	14,168	14,877	15,850	16,643	17,705	17,705	202,930	
Community Development	358		386	438	631	631	224	631	631	556	585	615	645	676	712	747	785	824	865	865	10,510	
Public Works/Engineering	1,174		1,096	1,657	1,682	1,682	795	1,682	1,682	1,766	1,854	1,947	2,044	2,147	2,254	2,367	2,485	2,609	2,740	2,740	32,340	
Public Works Maintenance	188		319	304	327	327	163	327	327	343	361	379	397	417	438	460	483	507	533	533	6,450	
Recreation	505		536	548	793	793	330	793	793	937	992	1,042	1,094	1,148	1,206	1,266	1,329	1,396	1,466	1,466	16,545	
Parks	497		556	548	614	614	268	614	614	620	659	691	725	762	800	840	882	926	972	972	11,820	
Department Expenditures:	13,562		14,734	16,657	18,203	18,203	8,229	18,208	18,208	19,046	20,223	21,361	22,883	23,978	25,457	26,677	28,296	29,653	31,425	31,425	367,190	
Non-Departmental Expenses																						
Other Non-Departmental Expenses	682		1,083	1,226	1,436	1,436	1,088	1,436	1,436	1,508	1,583	1,662	1,745	1,833	1,924	2,021	2,122	2,228	2,339	2,339	28,885	
Equipment Replacement (exp & reserve)	100		100	183	150	150	75	150	150	160	170	180	190	200	210	220	230	240	250	250	3,116	
Capital Facilities Mtc & Replacement (exte & reserve)	50		150	100	100	100	50	100	100	100	150	150	150	150	150	150	150	150	150	150	2,225	
Interim Needs/Contingency	110		158	80	424	424	20	424	424	411	434	457	488	510	539	564	596	623	658	658	7,047	
Amount charged to Departments	(1,182)		(1,458)	(1,968)	(2,154)	(1,077)	(2,154)	(2,229)	(2,338)	(2,450)	(2,573)	(2,692)	(2,824)	(2,954)	(3,098)	(3,241)	(3,398)	(3,521)	(3,653)	(3,653)	(41,526)	
Total Non-Department Expend.	(240)		43	(379)	(44)	(44)	156	(44)	(44)	0	0	0	0	0	0	0	0	0	0	0	(253)	
Total Expenditures	13,322		14,777	16,278	18,159	18,159	8,385	18,164	18,164	19,046	20,223	21,361	22,883	23,978	25,457	26,677	28,296	29,653	31,425	31,425	366,937	
Net General Operating Revenue (Expense)	4,429		4,331	5,164	1,626	1,626	(2,962)	1,802	1,802	2,285	2,250	1,727	1,821	1,877	1,599	1,633	1,646	1,248	900	900	0	
Transfers and Loans																						
Transfers to Active Roadway Maintenance Programs	(795)		(200)	(275)	(275)	(275)	(138)	(275)	(275)	(350)	(375)	(450)	(525)	(600)	(600)	(600)	(600)	(600)	(600)	(600)	(6,188)	
Transfer to Reserve for Roadway Maintenance	(150)		(350)	(200)	(275)	(275)	(138)	(275)	(275)	(350)	(350)	(450)	(525)	(600)	(600)	(600)	(600)	(600)	(600)	(600)	(7,013)	
Transfers to Main Street Fund	(150)		(350)	(350)	(275)	(275)	(138)	(275)	(275)	(350)	(375)	(450)	(525)	(600)	(600)	(600)	(600)	(600)	(600)	(600)	(7,563)	
Transfers to General Capital Projects Fund	(35)		(400)	(559)	(100)	(100)	0	(100)	(100)	0	0	0	0	0	0	0	0	0	0	0	(400)	
Loans to Public Facilities, Park Impact Fund/Repayments	(1,130)		(1,345)	(1,109)	(925)	(414)	(925)	(1,150)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(2,563)	
Total Transfers	(1,130)		(1,345)	(1,109)	(925)	(414)	(925)	(1,150)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(1,200)	(23,727)	
Use of Fund Balance																						
For General Fund One Time uses	(573)		(4,000)	(1,714)	(1,400)	(1,400)	(700)	(1,400)	(1,400)													
Transfer to General Capital Projects Fund	(400)		(770)	(175)	(875)	(700)	(150)	(1,485)	(1,485)													
Set Aside fund balance for PARS Trust	(677)		(770)	(175)	(875)	(700)	(150)	(1,485)	(1,485)													
Land acquisition																						
Loan to Parks Impact Fee Fund																						
Total Net Sources (Uses) of Funds	1,649		(1,784)	2,166	(2,274)	(4,226)	(2,718)	1,135	1,050	1,335	1,050	277	146	(23)	(301)	(267)	(1,254)	(652)	(1,000)	(1,000)	0	

Description	General												Total 15/16-23/24			
	Actual 15/16	Actual 16/17	Actual 17-18	Actual 18/19	YTD 18/19	Amended 18/19	19/20	20/21	21/22	22/23	23/24	24/25		25/26	26/27	27/28
Summary of Recurring and One-Time Amounts																
Recurring Activities Summary																
Revenues	17,672	19,108	20,883	19,785	5,423	19,966	21,330	22,474	23,088	24,704	25,855	27,056	28,311	28,942	30,301	32,325
Expenditures/ Including Transfers and Loans	14,417	16,077	16,828	19,084	8,799	19,069	20,096	21,323	22,711	24,458	25,778	27,257	28,477	30,096	31,453	33,225
Revenues over (under) Expenditures	3,255	3,031	4,055	701	(3,376)	877	1,235	1,150	377	246	77	(201)	(167)	(1,154)	(552)	(900)
One-Time Activities Summary																
Revenues/Loan Repayments	79	0	559	0	0	0	0	0	0	0	0	0	0	0	0	0
Expenditures/ Including Transfers and Loans	1,685	4,815	2,448	2,975	850	3,595	100	100	100	100	100	100	100	100	100	100
Revenues over (under) Expenditures	(1,606)	(4,815)	(1,889)	(2,975)	(850)	(3,595)	(100)	(100)	(100)	(100)	(100)	(100)	(100)	(100)	(100)	(100)
Total Recurring and One-Time	1,649	(1,784)	2,166	(2,274)	(4,226)	(2,718)	1,135	1,050	277	146	(23)	(301)	(267)	(1,254)	(652)	(1,000)
Assigned Revenues/Police																
State COPS Grant (SLESF)(F151)	115	130	140	100	89	100	100	100	100	100	100	100	100	100	100	100
P-6 Police Services Assessments	3,485	3,900	4,221	4,335	2,563	4,655	4,686	5,054	5,370	5,773	6,195	6,637	7,100	7,503	8,008	8,537
School Resource Officer Grant	55	55	55	55	55	55	55	55	55	55	55	55	55	55	55	55
Police Equip./Traffic Grants	3,655	4,085	4,416	4,490	2,652	4,810	4,841	5,209	5,525	5,928	6,350	6,792	7,255	7,658	8,163	8,692
Subtotal Assigned Police Revenues	160	49	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Restricted Police Expenditures																
State COPS Grant (SLESF)	115	130	140	100	0	100	100	100	100	100	100	100	100	100	100	100
P-6 Supported Police Services	3,485	3,900	4,221	4,335	3	4,655	4,686	5,054	5,370	5,773	6,195	6,637	7,100	7,503	8,008	8,537
School Resource Officer Grant	55	55	55	55	55	55	55	55	55	55	55	55	55	55	55	55
Police Equip./Traffic Grants	3,655	4,085	4,416	4,490	3	4,810	4,841	5,209	5,525	5,928	6,350	6,792	7,255	7,658	8,163	8,692
Subtotal Restricted Police Expenditures	0	49	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rollover Balances*	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Description	General													Total 15/16-23/24		
	Actual 15/16	Actual 16/17	Actual 17-18	Adopted 18/19	YTD 18/19	Amended 18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26		26/27	27/28
Parks, Landscaping & Lighting Revenues																
Community Parks (F132)	1,144	1,201	1,303	1,304	736	1,304	1,374	1,446	1,506	1,580	1,656	1,734	1,813	1,880	1,962	2,045
Loan from General Fund, if necessary																
Street Lighting (F133)	221	229	242	244	134	244	254	265	272	282	292	303	313	320	331	341
Transfer in from Gas Tax Fund	160	177	189	190	95	190	249	263	281	298	316	335	356	381	405	431
Community Facility District 2015-1 Emerson Ranch (F401)	2,371	2,298	2,453	3,349	1,509	3,349	3,491	3,637	3,775	3,929	4,088	4,252	4,421	4,582	4,761	4,945
Neighborhood Parks (F170-195,402)	3,896	3,905	4,187	5,662	2,898	5,850	5,368	5,610	5,834	6,089	6,353	6,623	6,902	7,164	7,458	7,762
Total Parks, Landscaping & Lighting Revenues																
	902	895	976	1,409	551	1,409	1,479	1,553	1,631	1,713	1,798	1,888	1,983	2,082	2,186	2,295
Parks, Landscaping & Lighting Expenditures																
Community Parks	390	406	431	464	204	464	487	512	537	564	592	622	653	686	720	756
Repay General Fund Loans																
Street Lighting	2,632	2,291	2,119	3,713	949	3,713	3,889	4,094	4,298	4,513	4,739	4,976	5,225	5,486	5,760	6,043
Community Facility District 2015-1 Emerson Ranch	3,914	3,592	3,526	6,125	1,783	6,125	5,865	6,159	6,466	6,790	7,129	7,446	7,860	8,253	8,666	9,099
Total Parks, Landscaping & Lighting Expenditures																
	1,670	1,976	2,303	2,198	1,653	2,198	2,093	1,986	1,861	1,728	1,587	1,432	1,262	1,061	837	587
Rollover Balances																
Community Parks (Including Loans & Reserves)	84	84	84	84	27	84	70	86	102	118	134	150	166	182	198	214
Street Lighting (Including Reserves)																
Community Facility District 2015-1 (Including Reserves)																
Neighborhood Parks (Including Reserves)	5,123	5,130	5,464	5,100	4,765	5,100	4,682	4,235	3,711	3,127	2,476	1,752	948	45	(955)	(2,058)
Roadway Maintenance Revenues																
Gas Tax Revenues (F140)	866	800	1,129	1,592	567	1,592	1,672	1,755	1,843	1,935	2,032	2,133	2,240	2,352	2,470	2,593
Measure J Revenues (F148)	530	576	595	577	26	577	606	636	668	701	736	773	812	852	895	940
Transfers in from the General Fund	945	300	300	550	276	550	700	750	900	1,050	1,200	1,200	1,200	1,200	1,200	1,200
General Fund Transfers to the Street Maintenance Reserve Fund	150	350	200	275	138	275										
Streets Related Grants	1,054															
Total Roadway Maintenance Revenues	3,545	2,026	2,224	2,984	1,007	2,984	2,977	3,141	3,411	3,686	3,968	4,107	4,252	4,405	4,565	4,733
Roadway Maintenance Expenditures																
Gas Tax Expenditures for roadway repairs & maintenance	492	517	589	492	211	492	1,423	1,492	1,562	1,637	1,716	1,798	1,884	1,971	2,064	2,162
Transfer to Street Lighting Fund	(160)	(177)	(189)	(190)	(95)	(190)	(249)	(263)	(281)	(298)	(316)	(335)	(356)	(381)	(405)	(431)
Used for Capital Projects (for new or expanded roadways)	(864)	(197)	(38)	(910)	(730)	(910)										
Measure C/J Expenditures for roadway repairs & maintenance	102	114	95	179	52	179	606	636	668	701	736	773	812	852	895	940
Used for Capital Projects (for new or expanded roadways)	(759)	(380)	(169)	(1,200)	(117)	(1,200)	700	750	900	1,050	1,200	1,200	1,200	1,200	1,200	1,200
Use of General Fund Transfers	1,095			550	276	550										
Use of Street Maintenance Reserves																
Total Roadway Maintenance Expenditures & Transfers	3,502	1,385	1,079	3,521	1,481	3,521	2,977	3,141	3,411	3,686	3,968	4,107	4,252	4,405	4,565	4,733
Rollover Balances																
	1,332	1,973	3,118	2,591	1,381	2,591	2,591	2,591	2,591	2,591	2,591	2,591	2,591	2,591	2,591	2,591

Description	(Dollars in Thousands)												Total 15/16-23/24				
	Actual 15/16	Actual 16/17	Actual 17-18	Actual 18/19	YTD 18/19	Amended 18/19	19/20	20/21	21/22	22/23	23/24	24/25		25/26	26/27	27/28	28/29
Drainage and Stormwater Revenues																	
Community Facilities District Assessments (F110 & F403)	305	309	377	378	202	378	389	401	413	425	438	451	465	479	493	508	
Stormwater Assessments (F145)	529	576	582	452	-	452	466	480	494	509	524	540	556	573	590	607	
Total Drainage and Stormwater Revenues	834	885	959	830	202	830	855	881	907	934	962	991	1,021	1,051	1,083	1,115	
Drainage and Stormwater Expenditures																	
Community Facilities District Drainage Maintenance	447	126	112	219	54	219	389	401	413	425	438	451	465	479	493	508	
Stormwater Program Expenditures	789	891	540	498	197	498	466	480	494	509	524	540	556	573	590	607	
Total Drainage and Stormwater Expenditures	1,236	1,017	652	718	251	718	855	881	907	934	962	991	1,021	1,051	1,083	1,115	
Rollover Balances	2,363	2,231	2,538	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	2,650	

Other Grant Revenues																	
Recycling Grant	10	31	29	22	0	22	0	0	0	0	0	0	0	0	0	0	
Oakley Welcoming (You+Me+We)	55	60	75	72	40	80	0	0	0	0	0	0	0	0	0	0	
Recreation Grants (Misc)	0	0	0	15	0	15	0	0	0	0	0	0	0	0	0	0	
Vesper Grant	19	0	23	0	0	0	0	0	0	0	0	0	0	0	0	23	
Total Other Grant Revenues	84	91	127	109	40	117	0	0	0	0	0	0	0	0	0	536	
Other Grant Expenditures																	
Recycling Grant	10	31	24	22	0	22	0	0	0	0	0	0	0	0	0	0	
Oakley Welcoming (You+Me+We)	55	60	51	72	4	80	0	0	0	0	0	0	0	0	0	0	
Recreation Grants (Misc)	0	0	0	15	0	15	0	0	0	0	0	0	0	0	0	0	
Vesper Grant	19	0	23	15	0	15	0	0	0	0	0	0	0	0	0	53	
Total Other Grant Expenditures	84	91	98	109	4	117	0	0	0	0	0	0	0	0	0	471	
Rollover Balances																	
Recycling Grant	0	5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Oakley Welcoming (You+Me+We)	0	0	24	0	0	0	0	0	0	0	0	0	0	0	0	0	
Recreation Grants	0	0	0	15	0	15	15	15	15	15	15	15	15	15	15	15	
Vesper Grant	0	0	0	(15)	0	(15)	(15)	(15)	(15)	(15)	(15)	(15)	(15)	(15)	(15)	(15)	
Qualifying Capital Projects	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	

Long-Term Analysis of General Fund Fund Balances																	
Restricted Fund Balances:																	
For Dutch Slough	559	559	0	675	675	675	675	675	675	675	675	675	675	675	675	675	
For Loans/Interfund Advances Receivable	2,096	687	575	631	631	631	631	631	631	631	631	631	631	631	631	631	
For Workers Compensation and Plans/Consulting	133	133	334	334	334	334	334	334	334	334	334	334	334	334	334	334	
For Termination Payouts/Pension	4,281	4,054	4,054	4,054	4,054	4,054	4,054	4,054	4,054	4,054	4,054	4,054	4,054	4,054	4,054	4,054	
Land Held for Resale (4)			3,150	3,150	3,150	3,150	3,150	3,150	3,150	3,150	3,150	3,150	3,150	3,150	3,150	3,150	
For Capital Projects																	
Unrestricted Fund Balances	9,312	8,559	7,306	5,032	806	4,688	5,838	6,903	7,195	7,356	7,348	7,062	6,810	5,571	4,834	3,949	
as a % of the Next Year's General Fund Expenditures	59%	49%	36%	25%	23%	23%	27%	30%	29%	29%	27%	25%	23%	18%	15%	15%	

(1) Fund balances are affected by both operations as shown in the 10 Year Plan Projections above and from the repayment of interfund and other loans.
 (2) For the purposes of this analysis, the repayment of interfund loans is planned to occur as soon as practicable.
 (3) For the purposes of this analysis, the land held for resale is acknowledged but the proceeds of sale is not relied upon. A portion of the property is currently in contract to be sold.

Definition of Changes and Assumptions for 18/19 and thereafter

General Purpose Revenues

Property tax and Property Tax in Lieu reflect growth of 5% through FY 21/22. Future years reflect growth of 3%

Transfer taxes reflect 5% per year in growth.

Sales Tax reflects annual growth of 5%.

TOT and Business License Tax reflect annual growth of 5%.

Franchise Fees reflect increases anticipated from the new Solid Waste Franchise Agreement and annual growth of 5%.

Traffic Fines reflect annual growth of 5%.

Interest Income is expected to rise as interest rates rise, but are estimated at today's low levels to maintain conservatism.

P-6 revenue growth is based on projected subdivision activity

Fee/Reimbursement Revenues based on projected activity. Interfund Cost Recoveries are projected to grow 5% per year.

Departmental Expenditures

Administrative Departmental expenses include growth of 5% each year.

Police expenses allow for growth of 5% each year with plans to add one officer approximately every two years to maintain current staffing ratios beginning in FY 2021

Recreation expenses include growth of 5% per year.

Public Works/Engineering and Planning are projected to grow 5% per year.

Building/Plan Check, after adjusting for bringing operations in-house, is projected to grow 5% per year.

Non-Departmental Expenditures

Other Non-Departmental Expenses are estimated to grow 5% each year.

Equipment Replacement (exp & reserve) costs are based on expected depreciation of equipment so that equipment can be replaced at the end of their useful lives.

The Facilities Maintenance and Replacement (exp & reserve) costs are included to provide for unfunded expenses anticipated in the upcoming 5 years, as needed.

The General Fund Contingency is approximately 2% of General Fund proposed operating expenses.

The General Fund Contingency is intended to be used for special projects/demands and remains separate from Fund Balances that act as reserves for economic uncertainties.

The amount charged to Departments accounts for the fact that non-departmental costs are allocated and thus already included in the departmental expenditures.

Transfers and Loans

Where included, transfers to Roadway Maintenance Programs reflect the ongoing need to augment street maintenance with General Fund transfers.

Where included, transfers to fund the Reserve for Roadway Maintenance are set aside during good times so that maintenance activities can be sustained during recessionary periods.

Where included, transfers to the Main Street Fund reflect the ongoing need to fund the maintenance and enhancement of its major gateways and arterials.

Loans to Community Parks for current operations are included as necessary to cover community park shortfalls until assessments are sufficient to balance the budget.

Use of Fund Balance Reserves

Release and use of Dutch Slough Reserves. The City has reserves of approximately \$559,000 for Dutch Slough parks. Fiscal Year 16/17 shows the amount to be appropriated.

Assigned Revenues

P-6 revenues are projected to grow with development and per officer costs. New Development is now projected for 200 units in 16/17 and 17/18, and 250 per year thereafter.

The growth in officer costs is being projected at 5% per year.

Parks revenues are estimated to grow with development and include adjustments of 3% each year for inflation on those portions subject to inflation factors.

Use of park asset replacement reserves are appropriations of fund balance for use, as needed, and are excluded from the projections.

Roadway Maintenance revenues are estimated to grow with development, and when possible will include additional transfers from the General Fund.

Transfers of Gas Tax funds to Street Lighting are shown to continue, even with development. This largely is a reflection of the expectation that utility costs will grow faster than the assessment.

Transfers of Gas Tax and Measure C/J revenues to capital projects are shown only to the extent reflected in the current Capital Improvement Plan, and afterwards are discontinued. This reflects

the expectation that 5 years from now, more funds will need to be available for street maintenance and less for capital improvements.

Drainage and Stormwater assessment revenues are projected to grow 3% per year.

Assigned Expenditures

Community Parks expenditures are limited to growth of 5% per year in order to continue repaying the General Fund loan and adequately funding its reserve for Resurfacing and Equipment Replacement.

As more of our community parks are at least several years old, starting in 14/15, an additional amount has been added to each year for the use of equipment replacement reserves.

Street Lighting expenditures are estimated to grow at 5% annually to reflect increased costs from CPI and development.

Neighborhood Parks and Landscape Maintenance revenues are projected to be spent in the year received, after funding replacement reserves, as appropriate.

As more of our neighborhood parks are at least several years old, starting in 14/15, an additional amount has been added to each year for the use of equipment replacement reserves.

Other than maintaining a small fund balance for cash flow purposes, Gas Tax and Measure C funds are projected to be spent in full in the year received.

Other than maintaining a small fund balance for cash flow purposes, Drainage and Stormwater funds are projected to be spent in full in the year received.

Grants

Grants are not included in the budget until actually approved by the Grantor, and accordingly are not projected beyond the current year.

RESOLUTION NO. 25-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKLEY APPROVING THE FISCAL YEAR 2018-19 MIDYEAR BUDGET REVIEW AND ADOPTING ITS RECOMMENDATIONS FOR REVISING THE FISCAL YEAR 2018-19 OPERATING AND CAPITAL BUDGETS

WHEREAS, the City is required by law to approve a budget prior to the beginning of each fiscal year, and finds it prudent to review the status of the budget at midyear each year; and

WHEREAS, the Finance Director and other City Department Heads have undertaken a thorough review and projected revenues and expenditures for the remainder of the fiscal year; and

WHEREAS, The City Council of the City of Oakley has been presented with a Midyear Review Report, including a "State of the Budget" summary, an updated 10 Year Plan, and Staff recommendations attached as Exhibit A; and

WHEREAS, the City Council has reviewed the Midyear Review Report and wishes to approve and adopt the Staff recommendations;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Oakley hereby approves and adopts the Staff recommendations included in the Midyear Budget Review presented by the City Manager.

PASSED, APPROVED AND ADOPTED this 12th day of February, 2019 by the following vote:

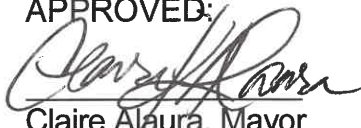
AYES: Alaura, Hardcastle, Higgins, Pope, Romick
NOES:
ABSENT:
ABSTENTIONS:

ATTEST:



Libby Vreonis, City Clerk

APPROVED:



Claire Alaura, Mayor

2/12/19
Date