



Health and Safety Advisory Committee

December 7, 2016

9:00a.m. – Zinfandel

In Attendance:

Gaby Baños-Galván

Francisca Rojas

Nancy Marquez-Suarez

Jesse Dela Cruz

Cindy Coelho

Dean Hurney

Dave Newman

Other: _____

1. Call to Order

-Jeff Billeci has retired. His replacement on the Committee will be determined soon.

2. Unfinished Business

A. Welcome

B. Facility Inspection Corrections Review

- The Office doors at ORB are now locked & the side gate is unlocked in order to ensure compliance with fire safety standards, but the Committee recognized that this increases chances of trespassers entering the property unseen. It was proposed that the City can explore removing the fencing & replace with motion sensing lights, however, the back of building would still be exposed.

C. Safety Award Recognitions

- It was decided that names would be omitted from the nominations to allow Committee to decide solely based on the action(s) described on the form.

- Committee decided to present the award to Cindy Coelho

3. New Business/Reports

A. Injury Reports –None

B. Incident Reports–None

C. Unsafe Conditions—None

4. Training

A. Upcoming Trainings

Trainings will be prioritized based on IIPP requirements:

- 1st priority –IIPP Refresher training

- 2nd priority –MSDS/Global Harmonizing

- Committee asked if it was possible to complete trainings online rather than proceeding with the more time-consuming method of in-person training. HR will explore TargetSolutions and other online training options.

- Nancy will email the results of the Violence Prevention audit conducted by Chief Thorsen.

B. Open Forum/Questions

- ADA – The City has a set budget of \$20,000 to cover all associated costs of the ADA Transition Plan. Rather than to complete the Plan in-house, the City Manger’s Office will explore the cost of hiring consultants for the public works component of the Plan. The ADA Plan is determined to be far more complex since it requires the City to evaluate all policies, program, procedures, in addition to surveys of public rights of way and facilities.

C. Meeting Adjourned

Next Meeting: March 30, 2017