

Stormwater Control Plan Application Checklist

Submittal Requirements. The following information is required for a complete application if the proposed project will create and/or replace a combined total of 10,000 square feet or more of impervious surface. All steps listed below refer to the *Stormwater C.3 Guidebook*, pages . . . All plans shall be submitted as a part of the/package required for any discretionary permit. Please review this checklist with City of Oakley Public Works Department to clarify and confirm specific requirements.

All plans below shall be fully dimensioned and drawn to scale. Ten (10) sets of full sized plans (24" x 36") and twenty (20) sets of reduced plans (11" x 17") are required for all applications. All plans shall be folded to 8-1/2" x 11" (approximately) and submitted in collated sets.

1. APPLICATION FORM.

2. FILING FEE.

3. CONTENTS OF PLAN. Show on drawings:

- Existing natural hydrologic features (depressions, watercourses, relatively undisturbed areas) and significant natural resources. (Step 1 in the step by-step instructions contained in the Stormwater C.3 Guidebook, page 23)
- Soil types and depth to groundwater (if infiltration is proposed). (Step 1 in the step-by-step instructions contained in the Stormwater C.3 Guidebook, page 23)
- Existing and proposed site drainage network and connections to drainage off-site. (Step 3 in the step-by-step instructions contained in the Stormwater C.3 Guidebook, page 24-25)
- Proposed design features and surface treatments used to minimize imperviousness. (Steps 3 and 4 in the step-by-step instructions contained in the Stormwater C.3 Guidebook, page 24-27)
- Separate drainage areas, depending on complexity of drainage network. (Steps 3, 4, and 5 in the step-by-step instructions contained in the Stormwater C.3 Guidebook, pages 24-29)
- Existing condition of each drainage area, including pervious and impervious areas. (Steps 3, 4, and 5 in the step-by-step instructions contained in the Stormwater C.3 Guidebook, pages 24-28)
- For each drainage area, types of impervious area (roof, plaza/ sidewalk, and streets/parking) and area of each. (Steps 3, 4, and 5 in the step-bystep

instructions contained in the Stormwater C.3 Guidebook, pages 24-28)

- Proposed locations and approximate sizes of infiltration, treatment, or hydrograph, modification BMPs. (Steps 4 and 5 in the step-by-step instructions contained in the Stormwater C.3 Guidebook.)
- Pollutant source areas, including loading docks, food service areas, refuse areas, outdoor processes and storage, vehicle cleaning, repair or maintenance, fuel dispensing, equipment washing, etc., and corresponding required source controls from Appendix D.
- 4. CONTENTS OF REPORT.** Three (3) copies of a report containing the following information shall accompany the drawings:
 - Narrative analysis or description of site features and conditions that constrain, or provide opportunities for, stormwater control. (Step 2 in the step-by-step instructions contained in the Stormwater C.3 Guidebook, page 24)
 - Narrative description of site design characteristics that protect natural resources. (Step 3 in the step-by-step instructions contained in the Stormwater C.3 Guidebook, page 24-25)
 - Narrative description and/ or tabulation of site design characteristics, building features, and pavement selections that reduce imperviousness of the site. (Step 3 in the step-by-step instructions contained in the Stormwater C.3 Guidebook, page 23-24)
 - Tabulation of pervious and impervious area, showing self-retaining areas and areas tributary to each infiltration, treatment, or hydrograph modification BMP. (Steps 3, 4, and 5 in the step-by-step instructions contained in the Stormwater C.3 Guidebook, pages 24-28)
 - Preliminary designs, including calculations, for each treatment or hydrograph modification management BMP. Elevations should show sufficient hydraulic head for each. (Step 5 in the step-by-step instructions contained in the Stormwater C.3 Guidebook, pages 28-29)
 - A table of identified pollutant source areas and for each, the source control measure(s) used to reduce pollutants to the maximum extent practicable. See worksheet in Appendix E.
 - General description of maintenance needs for treatment hydrograph modification BMPs. (Step 6 in the step-by-step instructions contained in the Stormwater C.3 Guidebook, page 31)
 - Means by which BMP maintenance will be financed and implemented in perpetuity. (Step 5 in the step-by-step instructions contained in the Stormwater C.3 Guidebook, pages 27)

- Statement accepting responsibility for interim operation and maintenance of treatment BMPs (Step 5 in the step-by-step instructions contained in the Stormwater C.3 Guidebook, pages 27) .
- Construction Plan C.3 Checklist (Step 5 in the step-by-.step instructions Contained in the Stormwater C.3 Guidebook, pages 29)
- Certification by a civil engineer, and an architect or landscape architect as applicable (Step 5 in the step-by-step instructions contained in the Stormwater C.3 Guidebook, pages 30)

PROJECT REFERENCE _____

PLANNER _____ DATE _____