

# OAKLEY



CALIFORNIA

Agenda Date: 04/12/2016  
Agenda Item: 3.2

## STAFF REPORT

**Date:** Tuesday, April 12, 2016  
**To:** Bryan H. Montgomery, City Manager  
**From:** Kevin Rohani, Public Works Director/City Engineer

Approved and Forwarded to City Council:

  
Bryan H. Montgomery, City Manager

**SUBJECT:** Award of Contract to Pacific Display, Inc. for Downtown Tree Lighting Maintenance for the City of Oakley

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### **Background and Analysis**

The downtown in Oakley is going through a major revitalization that began in 2012. The next phase of the downtown improvements will be implemented in 2016 and into 2017.

The streetscape component of the project includes planting new trees on both sides of Main Street. In order to enhance the beauty of downtown, decorative LED lights were installed on the downtown trees along Main Street from Vintage Parkway to Norcross Lane. The next phase of the downtown improvement project will install new trees from Norcross Lane to 2nd Street. These trees will also be decorated with LED tree lights to complement the existing tree lights and enhance the downtown environment.

Pacific Display, Inc. was hired for the installation of the decorative LED tree lights for downtown Oakley last year. This firm specializes in providing, installing, and maintaining outdoor lighting for municipalities (including Brentwood) and private institutions throughout the Bay Area; especially tree lighting and maintenance. The new LED tree lights need regular maintenance to ensure all light strings are working properly, also as the trees grow and their trunks expand, the light strings need to be rewrapped and adjusted to the growing tree trunk in order for all the lights to function properly.

Staff has negotiated a tree light maintenance contract with Pacific Display, Inc. to perform bi-monthly service for the downtown Oakley tree lights. This service includes rewinding any light strings, replacing damaged lights, and installing new light strings as trees grow new limbs. This service will help keep all downtown tree lights in great operational condition and make the downtown look vibrant and attractive at night.

**Fiscal Impact**

Approval of the resolution will authorize the City Manager to execute the Tree Light Services agreement with Pacific Display, Inc. in an amount of \$11,083.00 for Fiscal Year 2016/17 and 2017/18. This contract will begin on July 1, 2016, at the beginning of the Fiscal Year. The funding for this service is included in the Public Works Department budget for FY 2016/17.

**Recommendation**

Staff recommends that the City Council adopt the resolution approving the Tree Light Services Maintenance Agreement with Pacific Display, Inc. for a two year period and authorizing the City Manager to execute the agreement.

**Attachments**

1. Proposal from Pacific Display, Inc.
2. Resolution


**PACIFIC DISPLAY, INC.**

18270 Enderson Court  
Morgan Hill, CA. 95037  
Phone: 408-778-3815  
Fax: 408-778-3817

**QUOTE**

Order Date	Work Order #
2/17/2016	181

City Of Oakley  
c/o Kevin Rohani  
3231 Main Street  
Oakley, CA. 94561

Service Description	Qty	Rate	Total
LABOR -TREE LIGHTING MAINTENANCE CONTRACT FROM JULY 2016 TO JUNE 2018: Perform Bi-Monthly Inspection and Maintenance of LED Light Strings in Downtown Trees on Main Street from Norcross to Vintage.	12	580.00	6,960.00
LED 70LT Polka Dot, 4" spacing, 23.7', green cord, UL, warm white bulbs	200	19.00	3,800.00T
Sales Tax		8.50%	323.00
_____ AUTHORIZED SIGNATURE	_____ DATE		

**Total** \$11,083.00

RESOLUTION NO. \_\_\_\_-16

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKLEY APPROVING AN AWARD OF CONTRACT WITH PACIFIC DISPLAY, INC. FOR TREE LIGHTING MAINTENANCE AND REPAIR SERVICES IN DOWNTOWN OAKLEY AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AGREEMENT**

**WHEREAS**, the City of Oakley Public Works and Engineering Department frequently seeks repair, modification and maintenance services for City-owned infrastructure; and

**WHEREAS**, the renovation of downtown Oakley has added new trees and streetscape components; and

**WHEREAS**, new LED tree lights were installed on all new downtown trees, and these tree lights need regular maintenance and service.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED**, by the City Council of the City of Oakley that the Maintenance Services agreement with Pacific Display, Inc. for tree lighting maintenance and repair services for an amount not to exceed \$11,083 for Fiscal Year 2016/17 and 2017/18 is hereby approved, and the City Manager is authorized to execute said agreement. A copy of the Agreement is attached hereto as Exhibit A.

**PASSED AND ADOPTED** by the City Council of the City of Oakley at a meeting held on the 12th of April, 2016 by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTENTIONS:

APPROVED:

\_\_\_\_\_  
Kevin Romick, Mayor

ATTEST:

\_\_\_\_\_  
Libby Vreonis, City Clerk

\_\_\_\_\_  
Date