



STAFF REPORT

Date: November 12, 2014
To: Bryan H. Montgomery, City Manager
From: Libby Vreonis, City Clerk/Paralegal
Cc: William R. Galstan, Special Counsel
Subject: Notice of Vacancy-One Seat on the Oakley City Council

Approved and Forwarded to City Council:


Bryan Montgomery, City Manager

FOR CONSIDERATION AT THE OAKLEY CITY COUNCIL MEETING ON 11/18/14

Summary and Recommendation

The City Clerk received written resignation from a Councilmember on November 5 and in accordance with the appointment procedures ordinance introduced on October 28, a notice of vacancy was posted and is required to be added to the Consent Calendar. No action is required of the City Council.

Fiscal Impact

None.

Background Information

On October 28, 2014, the City Council waived the first reading and introduced an ordinance to add Section 2.1.007 to Chapter 1 of Title 2 of the Oakley Municipal Code to establish appointment procedures in the event of a vacancy seat (or seats) on the City Council. Adoption of the ordinance will be considered by the City Council on November 18 and if adopted, the ordinance will take effect thirty (30) days thereafter.

When the ordinance was introduced at the October 28 meeting, just prior to the November 4 election, the City Council provided direction to staff to follow the requirements of the ordinance should a vacancy occur prior to the ordinance becoming adopted and effective. The ordinance provides that once the City Clerk receives a written resignation from a Councilmember, the City Clerk shall post a notice of vacancy and add the notice of vacancy to the Consent Calendar of the next City Council meeting.

On November 4, Councilmember Burgis was elected to serve as Director of the East Bay Regional Park District Ward 7. She submitted her written resignation from the Oakley City Council to the City Clerk on November 5, effective January 12, 2015. A notice of vacancy has been posted for her seat and the notice of vacancy is attached hereto as an item on the Consent Calendar as provided for in the ordinance introduced on October 28.



Conclusion

No action is required by the City Council. Adding the notice of vacancy to the Consent Calendar is in accordance with the proposed ordinance introduced on October 28.

Attachments

1. Notice of Vacancy

NOTICE OF VACANCY

Oakley City Council Seeks Applicants to Fill One Vacancy Seat on the Oakley City Council

The City of Oakley is seeking applications from Oakley residents who would like to serve on the Oakley City Council. The Oakley City Council will appoint one member to fill a vacancy on the Oakley City Council during its regularly scheduled meeting to be held December 9, 2014 at 3231 Main Street in Oakley beginning at 6:30p.m. All applicants must attend the meeting to be interviewed. Applicants must be registered to vote and reside within the City of Oakley. The term expires in November 2016.

Applications are available on the City's website at: www.oakleyinfo.com , at City Hall, or may be requested via email at vreonis@ci.oakley.ca.us. Completed applications must be submitted prior to **10a.m. on December 8, 2014**, along with completed Fair Political Practices Commission Form 700 which is available at www.fppc.ca.gov. Early submittal of applications is preferred.

City Council meetings are currently held twice each month on the 2nd and 4th Tuesdays, except in July, August, November and December when only one meeting is held on the 2nd Tuesday of the month. Special and emergency meetings may also be held with minimal notice for more urgent items. In addition to preparing for and attending City Council meetings, Councilmembers also represent Oakley on a variety of county and regional boards/commissions/ committees that meet regularly. They also attend numerous community functions and sometimes trainings which can be held during days, evenings, and/or weekends.

Councilmembers receive a nominal monthly salary. They do not receive health, dental or retirement benefits.