

OAKLEY



CALIFORNIA

Agenda Date: 05/10/2016
Agenda Item: 3.4

STAFF REPORT

Date: May 10, 2016
To: Bryan H. Montgomery, City Manager
From: Libby Vreonis, City Clerk / Paralegal
SUBJECT: Resolution Designating an Elections Official to Assist the City Clerk in the November 8, 2016 General Municipal Election

Approved and Forwarded to City Council:


Bryan Montgomery, City Manager

Background and Analysis

At the regular joint meeting of the Oakley City Council / Oakley City Council Acting as Successor Agency to the Oakley Redevelopment Agency meeting of May 10, 2016, it has been recommended to the City Council to call the General Municipal Election in Oakley for November 8, 2016. If the City Council should approve the resolution to call the General Municipal Election in Oakley for November 8, 2016, adequate personnel will need to be available to process nomination papers for such Election.

The California Elections Code indicates that a City Elections Official issues nomination forms required to run for office. Elections Code Section 320 provides that the City Clerk is the "Elections Official" for municipal elections, unless the City Council designates another person. There is currently no designated person in the City's Clerk's Office in Oakley other than the City Clerk to assist in processing nomination papers.

In order to ensure that the City has adequate personnel available to perform this function, staff recommends that the City Council appoint an additional person to process nomination forms in the event of the City Clerk's absence. Kim Carmody has been working in the City Clerk's Office for eight years, served as an Election Official in the 2012 and 2014 general municipal elections and she is well qualified to assist the City Clerk with this election-related duty.

Fiscal Impact

There is no fiscal impact.

Recommendation

Staff recommends that the City Council adopt the resolution.

Attachments

(1) Resolution

RESOLUTION NO. ___-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKLEY DESIGNATING KIM CARMODY TO SERVE AS A CITY OF OAKLEY ELECTIONS OFFICIAL FOR THE NOVEMBER 8, 2016, GENERAL MUNICIPAL ELECTION

WHEREAS, at the meeting of May 10, 2016, the Oakley City Council called the General Municipal Election in Oakley for November 8, 2016; and

WHEREAS, Section 10227 of the California Elections Code states that all forms required for nomination and election to all municipal offices shall be furnished only by an elections official; and

WHEREAS, Section 320 of the California Elections Code includes in the definition of "elections official" the City Clerk or any other person who is charged with the duty of conducting an election; and

WHEREAS, there is no designated person in the City Clerk's Office other than the City Clerk to assist in the nomination process during the upcoming election;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oakley that Kim Carmody of the City Clerk's Office is hereby designated to serve as a City of Oakley Elections Official for the November 8, 2016, general municipal election.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Oakley held on the 10th day of May, 2016 and adopted by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

APPROVED:

Kevin Romick, Mayor

ATTEST:

Libby Vreonis, City Clerk

Date: