



Agenda Date: 07/12/2016
Agenda Item: 3.7

STAFF REPORT

Date: July 6, 2016
To: Mayor and City Councilmembers
From: William R. Galstan, Special Counsel *William R. Galstan*
Subject: Report re City Manager Salary/Benefit Adjustments

FOR CONSIDERATION AT THE CITY COUNCIL MEETING ON JULY 12, 2016

Summary and Recommendation:

It is recommended that this report be received and filed.

Fiscal Impact:

This is a report of action taken; thus it has, by itself, no fiscal impact.

Background and Analysis:

On October 13, 2015, the City Council approved a "Seventh Amendment" to the City Manager's Employment Agreement. That Amendment provided for a 2.5% salary increase and further provided that if he received a satisfactory performance evaluation for the 2015-2016 fiscal year, the City Manager would automatically receive another 2.5% increase effective July 1, 2016. Pursuant to that Amendment, the City Attorney was instructed to inform the Finance Director if this adjustment is to be implemented, and if so, to report such adjustment in a "receive and file" memo on the subsequent Consent Calendar, so that the matter is transparent.

The Council did conduct a performance evaluation of the City Manager at the June 28, 2016 meeting and the adjustment contemplated in the Amendment was implemented by memo from the City Attorney to the Finance Director. Thus this memo is posted to document that transaction.

Conclusion:

This report should be received and filed.