



## STAFF REPORT

**Date:** June 10, 2014  
**To:** Bryan H. Montgomery, City Manager  
**From:** Libby Vreonis, City Clerk / Paralegal  
**SUBJECT:** Designation of Voting Delegates and Alternates-League of California Cities Annual Conference-September 3-5, 2014 in Los Angeles, California

Approved and Forwarded to City Council:

  
Bryan Montgomery, City Manager

### **Background and Analysis**

The League of California Cities ("League") 2014 Annual Conference is scheduled for September 3-5 in Los Angeles. An important part of the Annual Conference is the Annual Business Meeting (at the General Assembly), scheduled for noon on Friday, September 5, at the Los Angeles Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

Consistent with the League's bylaws and in order to vote at the Annual Business Meeting, the Oakley City Council must designate a voting delegate and up to two alternate voting delegates. Designating the voting delegate and alternate(s) must be done by City Council action and cannot be accomplished by an individual action of the Mayor or City Manager alone.

The designated voting delegate and alternate voting delegate(s) must be registered to attend the conference on Friday, September 5, the date voting will occur. The League's voting procedures are attached for the City Council's review.

### **Fiscal Impact**

There is no fiscal impact.

### **Recommendation**

Designate one voting delegate and up to two alternate voting delegates for the League of California Cities Annual Conference to be held September 3-5, 2014 in Los Angeles, California.

### **Attachments**

- (1) League of California Cities Annual Conference Voting Procedures-2014 Annual Conference

## Annual Conference Voting Procedures 2014 Annual Conference

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.