



Agenda Date: 04/28/2015

Agenda Item: 5.3

## MEMORANDUM

Date: April 21, 2015

To: Bryan H. Montgomery, City Manager

From: Libby Vreonis, City Clerk/Paralegal

Subject: A Resolution of the City Council of the City of Oakley to Appoint Leonard Morrow as the Representative for the City of Oakley to the Contra Costa County Advisory Council on Aging

Approved and Forwarded to  
City Council

  
Bryan H. Montgomery, City Manager

### Summary and Recommendation

The appointee representing the City of Oakley on the Contra Costa County Advisory Council on Aging (ACOA) has resigned prior to the end of his term expiring October 11, 2015. Staff recommends that the City Council of the City of Oakley adopt a resolution to appoint Leonard Morrow to the ACOA to represent the City of Oakley. The City Council may also wish to consider extending the appointment for the next two-year term.

### Fiscal Impact

None.

### Background and Analysis

The Advisory Council on Aging is appointed by the Board of Supervisors to advise them on all matters associated with the planning, development and administration of programs relating to older adults in accordance with the Older Americans Act.

On March 13, 2015, the appointee representing the City of Oakley on the Contra Costa County Advisory Council on Aging (ACOA) announced his resignation. His term is scheduled to end October 11, 2015. Upon receiving notice of his resignation, staff sought applicants to fill the position by publishing information regarding the vacancy on the City website and in the local newspaper. The deadline to apply was April 20, 2015. Staff received one application from Leonard Morrow (attached).

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### **Conclusion**

Staff recommends that the City Council adopt the resolution to appoint Leonard Morrow to the Contra Costa County Advisory Council on Aging (ACOA) and specify to staff if the appointment will be for the remainder of the current term or if the appointment will be extended for the next two-year term.

### **Attachments**

- 1) Application
- 2) Resolution

**APPLICATION FOR APPOINTMENT  
BY THE OAKLEY CITY COUNCIL  
TO THE  
CONTRA COSTA COUNTY ADVISORY COUNCIL ON AGING\*  
(Please Print Clearly)**

Name: Leonard Morrow \_\_\_\_\_  
Home Address: \_\_\_\_\_  
Mailing Address: 3231 Main Street \_\_\_\_\_  
(if different) Oakley, CA 94561 \_\_\_\_\_  
Home Phone: \_\_\_\_\_  
Work Phone: (925) 625-7039 \_\_\_\_\_  
Fax: (925) 625-9194 \_\_\_\_\_  
E-Mail: morrow@ci.oakley.ca.us \_\_\_\_\_

**Statement of interest in the position:**

*(Please attach additional pages as needed. Please use no more than 200 words.)*

\_\_\_\_\_

Interested in general; however, more specifically in learning more about programs and services provided in Oakley through Contra Costa Area Agency on Aging, opportunities for expanding programs and services in the Oakley area, explore partnering and better communicating and promoting program and services in the Oakley area, learning more about the SCSEP program and opportunities, etc.

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**Additional relevant comments:**

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I hope I can contribute in a positive manner, both to the Advisory Council, but more importantly, to the Oakley community.

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Date: April 20, 2015

Please return this application no later than 6 p.m. on Monday, April 20, 2015 to:

City of Oakley  
Libby Vreonis, City Clerk  
3231 Main Street  
Oakley, CA 94561  
Phone: (925) 625-7013  
Email: vreonis@ci.oakley.ca.us

**\*All information contained in this application is public data and will be made available for public review and copying for anyone requesting it, and may be posted on the website of the City of Oakley. All information in this application will be provided to the Oakley City Council in a public forum and will be reviewed in public. It will therefore be part of the public record. Although you are not legally required to provide any of the information requested in this application, the information may be needed to determine your suitability for appointment to the committee.**

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKLEY  
TO APPOINT LEONARD MORROW TO THE CONTRA COSTA COUNTY  
ADVISORY COUNCIL ON AGING**

**BE IT RESOLVED** by the City Council of the City of Oakley that Leonard Morrow is hereby appointed to the Contra Costa County Advisory Council on Aging. His appointment is effective April 28, 2015 and shall expire \_\_\_\_\_.

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Oakley held on the 28th day of April, 2015, by Councilmember \_\_\_\_\_, who moved its adoption, which motion being duly seconded by Councilmember \_\_\_\_\_, was upon voice vote carried and the resolution adopted by the following vote:

AYES:

NOES:

ABSTENTION:

ABSENT:

APPROVED:

\_\_\_\_\_  
Doug Hardcastle, Mayor

ATTEST:

\_\_\_\_\_  
Libby Vreonis, City Clerk

\_\_\_\_\_  
Date