

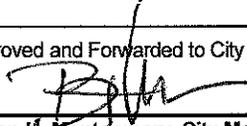


Agenda Date: 09/13/2016
Agenda Item: 3.13

STAFF REPORT

Date: Tuesday, September 13, 2016
To: Bryan H. Montgomery, City Manager
From: Libby Vreonis, City Clerk

Approved and Forwarded to City Council:


Bryan H. Montgomery, City Manager

SUBJECT: Designation of Voting Delegate, Vice Mayor Sue Higgins, for the League of California Cities 2016 Annual Conference

Background and Analysis

The League of California Cities ("League") 2016 Annual Conference is scheduled to be held October 5-7 in Long Beach, California. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly), scheduled for Friday, October 7 at noon, at the Long Beach Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, the Oakley City Council must designate a voting delegate and may designate up to two alternate voting delegates. The voting delegate and alternate voting delegates must be registered to attend the conference Friday, October 7, the date voting will occur. In order to cast a vote, at least one voter must be present at the Annual Business Meeting and in possession of the voting delegate card which can be picked up at the conference.

Vice Mayor Higgins has indicated she will attend the conference; therefore, staff recommends that the City Council designate her as the voting delegate. No alternates were recommended at the time this report was written as staff is unaware of any other Council members attending the conference.

Fiscal Impact

Cost of flight, lodging and meals.

Staff Recommendation

Designate Vice Mayor Sue Higgins as the voting delegate for the League of California Cities ("League") 2016 Annual Conference.

Attachment

Annual Conference Voting Procedures

Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.