

STAFF REPORT

Date: Tuesday, June 27, 2017
To: Bryan H. Montgomery, City Manager
From: Kevin Rohani, P.E. Public Works Director/City Engineer
SUBJECT: Acceptance of work associated with the Grading and Earthwork for the athletic field portion of CIP 194 - Oakley Recreation Center Project

Approved and Forwarded to City Council:


Bryan H. Montgomery, City Manager

Introduction

The City's adopted FY 2016/17 Capital Improvement Program (CIP) Budget designates funding for various infrastructure repair and replacement projects. This is consistent with the City's goals to improve the quality of the City's public infrastructure and to enhance the quality of life for Oakley residents.

Background and Analysis

The Oakley Recreation Center Project is a complex and high profile project for the Community. The design and development of this project has been underway since last year; with the goal to start the construction of the new Recreation Center later this fall.

The project has several key components including: grading and earthwork for the athletic field, off-site roadway improvements along O'Hara Avenue, and lastly the construction of the new building and its associated infrastructure. In order to keep the project schedule on track, and to construct this major project economically and effectively, the project will be constructed in phases. The first phase of this project was for grading and earthwork for the athletic field being constructed by Duran & Venables Inc. at a very competitive cost. During the grading and earthwork of the athletic field site, additional material needed to be moved in order bring the field to grade, so project contingency budget was used for this task.

With the extremely tight budget for the Oakley Recreation Project, staff wanted to take full advantage of the contractor's extremely competitive pricing and have them grade and construct a building pad for the existing modular building that is to be relocated before the next phase of the project. The concept to have the modular building pad constructed as part of this grading operations made sense because of the economy of scale to have the work done with a grading contractor who is already on site instead of bidding this task as a separate contract.

The construction of the grading and earthwork phase of this project will provide opportunity for the City of Oakley to get reimbursement in an amount of \$214,100 for a Housing Related Parks Program Grant that the City of Oakley has secured for this project.

Summary

The goal of this earthwork and grading phase of the Oakley Recreation Center project was to complete the work before the deadline to submit reimbursement documents to the State, in order for City of Oakley to receive the full amount of the \$214,100 grant reimbursement.

Fiscal Impact

This project was completed on time for a total amount of \$143,474.10. This amount included all the work related to the earthwork and grading as outlined in the project bid documents, plus additional work that was needed to prepare the site for the relocation of the modular building from this site. This had to be moved in advance of the new Recreation Center Building project.

Pursuant to the contract documents, 5% of the accrued costs were withheld from the amount paid to the contractor. These funds are called "retention", and are held until the end of the project to ensure that the contractor completes the project in a timely manner. Approval of this item will authorize the release of the retention payment to the contractor. The retention was already budgeted as part of the contract and change order approvals, so there is no additional fiscal impact associated with this action.

Recommendation

Staff recommends that the City Council Adopt the Resolution accepting the earthwork and grading portion of CIP Project No. 194 – Oakley Recreation Center Project as constructed by Duran & Venables Inc. to be complete, and to direct the City Clerk to file a Notice of Completion for the project with the County Recorder.

Attachments

- 1) Resolution
- 2) Notice of Completion

RESOLUTION NO. __-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKLEY ACCEPTING AS COMPLETE THE EARTHWORK AND GRADING WORK RELATED TO THE OAKLEY RECREATION CENTER PROJECT CIP 194 PERFORMED BY DURAN & VENABLES, INC.

WHEREAS, City staff, prepared plans, special provisions, and cost estimates related to CIP Project No. 194 – Earthwork and Grading portion of the Oakley Recreation Center Project; and

WHEREAS, on April 25, 2017, by adopting Resolution No. 42-17, the City Council awarded a construction contract to Duran & Venables Inc. for the construction of earthwork and grading portion of CIP No. 194 – Oakley Recreation Center Project; and

WHEREAS, Duran & Venables Inc. has satisfied the contractual requirements necessary for the acceptance of the earthwork and grading portion of CIP No. 194 to be deemed complete.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, by the City Council of the City of Oakley that earthwork and grading portion of CIP Project No. 194 – Oakley Recreation Center Project is hereby accepted as complete.

BE IT FURTHER RESOLVED AND ORDERED that the City Council authorize a budget adjustment in the amount of \$39,324 to accommodate for the additional grading work related to the modular building pad construction portion of CIP No. 194.

BE IT FURTHER RESOLVED AND ORDERED, that the City Clerk is hereby directed to file a Notice of Completion for earthwork and grading portion of CIP No. 194 with the County Recorder.

PASSED AND ADOPTED by the City Council of the City of Oakley at a meeting held on the 27th of June, 2017 by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTENTIONS:

APPROVED:

Sue Higgins, Mayor

ATTEST:

Libby Vreonis, City Clerk

Date

PURSUANT TO GOVERNMENT
CODE §6103 NO FEE IS REQUIRED
FOR THE RECORDATION OF THIS
DOCUMENT

WHEN RECORDED MAIL TO:

City Clerk
City Of Oakley
3231 Main Street
Oakley, Ca 94561

RECORDING REQUESTED BY:

City Of Oakley
3231 Main Street
Oakley, CA 94561

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

CIP 194 – Earthwork and Grading for Oakley Recreation Center Project

NOTICE IS HEREBY GIVEN THAT:

The **CITY OF OAKLEY**, a political subdivision of the State of California, did, on April 25, 2017, enter into an agreement with Duran & Venables Inc. for construction of grading and earthwork portion of Project Number 194 – Oakley Recreation Center Project.

The work described in the contract documents was to furnish all material, labor, and equipment necessary to complete CIP No. 194 – Grading and Earthwork portion of Oakley Recreation Center Project.

On June 27, 2017, said contract as a whole was completed, and the work was accepted by the City Council of the City of Oakley.

I hereby certify under penalty of perjury that the facts set forth in the foregoing Notice of Completion are true and correct.

Executed at Oakley, Contra Costa County, State of California, on June 27, 2017.

By: _____
Libby Vreonis, City Clerk
City of Oakley, California