



## STAFF REPORT

**Date:** August 8, 2017  
**To:** Bryan H. Montgomery, City Manager  
**From:** Libby Vreonis, City Clerk / Paralegal  
**SUBJECT:** Designation of Mayor Higgins as Voting Delegate and Councilmember Alaura as Alternate for the League of California Cities' Annual Business Meeting to be held September 15, 2017 in Sacramento

Approved and Forwarded to City Council:

  
Bryan Montgomery, City Manager

### **Background and Analysis**

The League of California Cities' ("League") 2017 Annual Conference is scheduled for September 13-15 in Sacramento. An important part of the Annual Conference is the Annual Business Meeting (at the General Assembly), scheduled for noon on Friday, September 15, 2017, at the Sacramento Convention Center. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

Consistent with the League's bylaws and in order to vote at the Annual Business Meeting, the Oakley City Council must designate a voting delegate and may designate up to two alternate voting delegates.

The designated voting delegate and alternate voting delegate(s) must be registered to attend the conference on Friday, September 15, 2017, the date voting will occur. Mayor Higgins and Councilmember Alaura are registered to attend. The League's voting procedures are attached for the City Council's review.

### **Fiscal Impact**

There is no fiscal impact.

### **Recommendation**

Adopt a Resolution designating Mayor Higgins as Voting Delegate and Councilmember Alaura as Alternate for the League of California Cities' Annual Business Meeting to be held September 13-15 in Sacramento.

### **Attachments**

- (1) Resolution
- (2) League of California Cities' Annual Conference Voting Procedures

RESOLUTION NO. \_\_-17

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKLEY  
TO DESIGNATE MAYOR HIGGINS AS VOTING DELEGATE AND  
COUNCILMEMBER ALAURA AS ALTERNATE FOR THE LEAGUE OF  
CALIFORNIA CITIES' ANNUAL BUSINESS MEETING TO BE HELD  
SEPTEMBER 15, 2017 IN SACRAMENTO**

**BE IT RESOLVED** by the City Council of the City of Oakley that Mayor Higgins is hereby designated as Voting Delegate and Councilmember Alaura is hereby designated as Alternate for the League of California Cities' Annual Business Meeting to be held September 15, 2017 in Sacramento.

The foregoing resolution was adopted at a regular meeting of the City Council of the City of Oakley held on the 8th day of August, 2017, by the following vote:

AYES:  
NOES:  
ABSTENTION:  
ABSENT:

APPROVED:

\_\_\_\_\_  
Sue Higgins, Mayor

ATTEST:

\_\_\_\_\_  
Libby Vreonis, City Clerk

\_\_\_\_\_  
Date

## Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.