



Health and Safety Advisory Committee
June 24, 2020
10:30a.m. – Merlot

In Attendance:

Gaby Baños

Francisca Rojas

Paul Beard

Nancy Marquez-Suarez

Jesse Dela Cruz

Cindy Coelho

Dean Hurney

Dave Newman

Other: _____

1. Call to Order

2. Unfinished Business

A. Updates on workplace inspections

1. White House (done)- Francisca & Nancy
2. Rec Center (done)- Cindy & Nancy
3. City Hall(in progress- 5 year sprinkler inspection)- Paul & Dean & Gaby
4. PWOB- Jesse & Dave & Gaby

The Team agreed to the above assignments for the next inspections. Gaby will set those up in July

3. Planned 2020 Monthly Wellness Events

- A. 30 Minutes Fitness classes: Tuesday 9am, 12pm, & 3pm/Thursdays 9am & 3pm
- B. Cooking/Nutrition Class: Thursday from 11am – 12pm

Amy will email out a reminder and the link to where you can access the past cooking classes.

4. New Business/Reports

- A. Injury Reports—3
- B. Incident Reports—2
- C. Unsafe Conditions—0

Committee reviewed the injuries, causes and corrective actions.

5. Training

A. Recent Trainings

1. Return to work trainings
 - a. Coronavirus 101 – What you Need to Know
 - b. Cleaning & Disinfecting your Workplace
 - c. Proper Use of Cloth Face Coverings

Request was made for knowing if anyone on their staff still needed to complete. We'll send it out before the end of the week.

B. Upcoming Trainings- See the Summary

1. Heat Illness & Outdoor Plants Animals & Insects – June Sent out 6/24/20
2. Blood borne Pathogens- July
3. Ergonomics- August
4. Hazard Communication- Sept
5. Respirator- Oct
6. IIPP- ?

We'll prepare a PPT for the IIPP training, assuming things will still be up in the air and we don't want to rely on the consultant to come in and provide the training.

6. Other Activity-

A. 2019 MPA Risk Assessment – 02/2020

Public Works Maintenance – Kevin & Jesse

Police Driver Safety- Paul

Special Events Risk Management - Paul & Lindsey

Volunteer Risk Management- Paul & Lindsey

Injury & Illness Prevention Program Implementation – Nancy & Gaby

Ergonomic Injury Management

New Employee Safety Orientation

City Wide Driver & Vehicle Use Safety

Nancy will send out the self-reporting form to the Dept leads. We'll provide through the end of July to complete.

7. Safety Award- Select Recipient

Two nominations were received. The committee made their selection.

8. Open Forum/Questions

- A question regarding the use of pepper spray by an employee came up. We need to develop the City policy and ensure it's consistent with the Police Department's Use of Force policy. The Use of Force policy will not be finalized until the new Chief is selected and can weigh in.
- The question of the PD patch being on the Park Ranger truck too came up. If the employee feels safer to have it removed, that is appropriate.
- Reopening of playgrounds and safety guidelines also came up. Nancy will ask the MPA if they would provide any guidance or support. Otherwise we assume we'll have to proactively research the State, County websites etc. and make a recommendation as to when we open ours.
- IIPP addendums will need to be added to the existing IIPP to reflect COVID measures

9. Meeting Adjourned