



City of Oakley
3231 Main Street
Oakley, CA 94561
Ph. (925) 625-7000
Fax. (925) 625-9194
www.oakleyinfo.com

UNIVERSAL APPLICATION FORM

For City Use Only

Application #: _____ Date Submitted: _____
Received By: _____ Assigned To: _____
Fee/Deposit Submitted: _____ Project Account #: _____

Application Type (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Conditional Use Permit | <input type="checkbox"/> Variance |
| <input type="checkbox"/> Tentative Map (Major Subd. 5 lots or more) | <input type="checkbox"/> Rezone |
| <input type="checkbox"/> Parcel Map (Minor Subd. 4 lots or less) | <input type="checkbox"/> General Plan Amendment |
| <input type="checkbox"/> Design Review (Development Plan) | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Sign Permit (Master Sign Program, Freeway Sign, Sign Exception) | |

Check here to apply for "Priority Review." Staff will determine whether your project is subject to "Priority Review" through the checklist (for staff use only) attached at the end of this application.

1. PROJECT INFORMATION

Proposed Project Name: _____

Project Address: _____

Project Parcel Number: _____

General Plan (Existing/Proposed): _____

Zoning (Existing/Proposed): _____

Project Description (be specific, use additional pages if necessary):

2. APPLICANT INFORMATION

The Community Development Department will notify the Applicant of all proceedings regarding this application.

Name: _____

Address: _____

Phone: _____ Fax: _____ E-mail: _____

*Signature: _____

(*Original ink signature is required)

3. OWNER INFORMATION

Name: _____

Address: _____

Phone: _____ Fax: _____ E-mail: _____

*Signature: _____

(*Original ink signature is required)

4. HAZARDOUS WASTE AFFIDAVIT

Government Code Section 65962.5 requires each applicant for any development project to consult the State Hazardous Waste and Substance Site List. Based on this list available from the Community Development Department, the applicant is required to submit a signed statement to the City of Oakley indicating whether the project is located on a site which is included on the list before the City accepts the application as complete. If the project site is listed by the State as a hazardous waste or substance site, the applicant must fully describe the nature of the hazard and potential impacts on an attached sheet of paper. In either situation, the applicant must complete and sign the affidavit in the space below.

I have been informed by the City of Oakley of my responsibilities pursuant to Section 65962.5 to notify the City as to whether the site, for which a development application has been submitted, is located within an area which has been listed as a Hazardous Waste or Substance Site by the Office of Planning and Research, State of California.

The project site **IS** located in an area listed as a Hazardous Waste or Substance Site.

The project site **IS NOT** in an area listed as a Hazardous Waste or Substance Site.

I declare under penalty of perjury of the laws of the State of California the foregoing is true and correct.

Signature: _____ Date: _____

5. IMPORTANT NOTICE READ CAREFULLY

Processing of this application will not begin until the following statement has been completed to the satisfaction of the Community Development Department:

I certify under penalty of perjury that I am the legal owner(s) (all individual owners must sign as they appear on the deed to the land), Corporate Officer(s) empowered to for the corporation, Owner’s legal agent having power of attorney (a notarized Power of Attorney document must accompany this application), or the owner’s authorized representative (include a letter of authorization from the owner).

Owner Signature: _____ Date: _____

Printed Name: _____

Additional Owner Signature: _____ Date: _____

Printed Name: _____

I hereby acknowledge that I have included all of the items listed above and understand that missing items may result in delaying the processing of my application. I further understand that by signing this document, I will be granting permission to the City to place a Project Notification Sign and other required notifications on the property for the duration of the application.

6. LETTER OF AUTHORIZATION BY LEGAL OWNER(S)

This form shall serve to notify the City of Oakley that I/we am/are the legal owner(s) of the property described in the attached application and do hereby authorize the person/firm shown in Section 2 of this application file and represent my/our interest in the application(s) listed below; and

I/we have read the foregoing letter of authorization and know the contents thereof; and do hereby certify that the same is true of my/our own knowledge. I/we certify (or declare) under penalty of perjury under the laws of the State of California that the information contained in the above referenced application is true and correct.

Owner Signature: _____ Date: _____

Printed Name: _____

Additional Owner Signature: _____ Date: _____

Printed Name: _____

(A letter signed by the property owner(s) may be submitted in lieu of this form. The letter must identify the person being authorized to represent the owner(s) and the application being submitted.)