

OAKLEY



CALIFORNIA

For City Use Only

Date Submitted _____

Received By _____

Fee Submitted _____

SIGN PERMIT APPLICATION

Application Type (check all that apply):

Permanent Sign Permit (SP ___-___)

Temporary Sign Permit (TSP ___-___)

Project Information:

Project Address _____

Project Description (Type, size, and number of sign's) _____

Applicant Information:

Name _____

Address _____

Phone _____ E-mail _____ Signature _____

Property Owner Information:

Name _____

Address _____

Phone _____ E-mail _____ Signature _____

Sign Permit application submittal requirements:

1. An application form filled out and signed
2. Application fee (\$81.00 as of July 1, 2019)
3. Three (3) sets of plans that show the following:
 - A. Site Plan, drawn to scale, depicting all structures, streets, driveways, sidewalks, parking areas, and landscaping; and also showing:
 - (i) For proposed freestanding sign(s): Sign location(s) on property and dimensioned relation to property line, nearest curb, adjacent driveway, or other objects to clarify exact location.
 - (ii) For proposed wall sign(s): Dimensioned Building frontages.
 - B. Elevations showing design, dimensions, colors, and materials proposed., the location of the wall signs on the building, type of illumination, section(s), and colors and materials proposed (sample colors and materials may also be required).