



VACANT & ABANDONED PROPERTY REGISTRATION

Section 4.32.304 of the Oakley Municipal Code requires any beneficiary/trustee who holds a deed of trust on a property located within the City of Oakley to perform an inspection of the property that is the security for the deed of trust, upon default by the trustor, prior to recording a notice of default with the Contra Costa County Recorder's Office. If the beneficiary/trustee finds the property is vacant or shows evidence of vacancy, it shall be deemed abandoned and the beneficiary/trustee shall, within ten (10) days of the inspection, register the property with the City Manager or his/her designee, on this form.

INTERNAL USE ONLY
 Date Registration Form
 Received:

An annual registration fee in amount of \$65.00, per property must accompany this registration form.

Property Location	
Assessor's Parcel Number	Owner of Record

Status Abandoned Vacant Secure Open & Accessible
Utilities(check on or off) Electricity on off Water on off Gas on off

BENEFICIARY – TRUSTEE

Name	
Mailing Address	
Physical Address	
Agent or Contact	Phone number

LOCAL PROPERTY MANAGER

Name	
Mailing Address	
Physical Address	
Agent or Contact	Phone number

CITY OF OAKLEY- VERIFICATION

<u>Code Enforcement Case #</u>	<u>Date of Registration</u>
<u>Existing Filings</u>	<u>Fees Paid</u>