

OAKLEY



CALIFORNIA

PLANS AND SPECIFICATIONS

FOR

CIVIC CENTER ROOF REPLACEMENT PROJECT

PROJECT, CIP No. 256

Part I

May 14, 2021

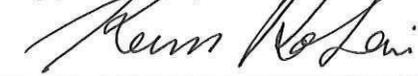
Approved by City Council for the City of Oakley

Recommended By:


Jason Kabalin
Associate Engineer

Date

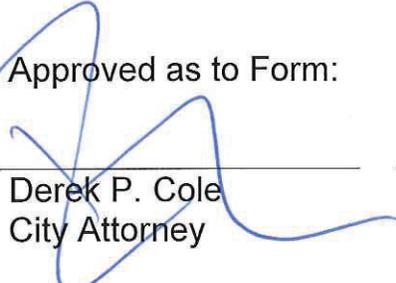
Approved By:


Kevin Rohani
Director of Public Works
& Engineering

Date

5-12-21

Approved as to Form:


Derek P. Cole
City Attorney

Date

5/11/21

TABLE OF CONTENTS

SECTION	TITLE	PAGE
	<u>Forms</u>	
	Notice to Contractors.....	1
	Bid Proposal.....	4
A.	Unit Price Schedule	5
B.	Bid Form	12
C.	Reservation.....	12
D.	Subcontractors	12
E.	Notice.....	12
F.	Disclosure	12
G.	Words and Phrases	13
H.	Certification.....	13
I.	Licensing.....	13
	List of Subcontractors.....	15
	Bidder's Execution.....	16
	Questionnaire & Non-Collusion	17
	Bidder's Statement of Qualifications.....	18
	Bidder's Signature Page.....	22
	Bidder's Bond.....	23
	Construction Agreement.....	24
	Guaranty	36
	Performance Bond	37
	Payment Bond.....	38
	Insurance Requirements	40

TABLE OF CONTENTS (Continued)

SECTION	TITLE	PAGE
<u>Plans and Specifications Part II</u>		
Section 1	Definitions and Terms.....	1
Section 2	Proposal Requirements and Conditions.....	4
Section 3	Award and Execution of Contract	6
Section 4	Scope of Work	8
Section 5	Control of Work.....	11
Section 6	Control of Materials.....	12
Section 7	Legal Relations and Responsibility	13
Section 8	Prosecution and Progress.....	27
Section 9	Measurement and Payment.....	31

Technical Specifications Part III

DIVISION 00 – CONTRACTING REQUIREMENTS

- 00 31 00 Available Project Description
- 00 71 13 General Conditions of the Contract

DIVISION 01 – GENERAL REQUIREMENTS

- 01 10 00 Summary
- 01 25 00 Substitution Procedures
- 01 26 00 Contract Modification Procedures
- 01 29 00 Payment Procedures
- 01 32 00 Construction Progress Documentation
- 01 32 33 Photographic Documentation
- 01 33 00 Submittal Procedures
- 01 54 23 Temporary Scaffolding and Platforms
- 01 60 00 Product Requirements
- 01 71 00 Examination and Preparation
- 01 78 36 Warranties

DIVISION 07 - THERMAL AND MOISTURE PROTECTION

- 07 01 50.23 Roof Removal
- 07 31 13 Asphalt Shingles
- 07 32 16 Concrete Roof Tiles
- 07 54 23 Thermoplastic Polyolefin (TPO) Roofing
- 07 62 00 Sheet Metal Flashing and Trim

APPENDIX Roof Assessment and Recommendations

NOTICE TO CONTRACTORS

Sealed proposals will be received at the office of the City Clerk of the City of Oakley, 3231 Main Street, Oakley, CA 94561, until

2:00 PM

THURSDAY

June 24, 2021

for the following project:

CIP 256 – CIVIC CENTER ROOF REPLACEMENT PROJECT

at which time they will be publicly opened and read aloud. Sealed proposals must be clearly marked on the outside with the Project number, date, and time of bid.

Mandatory Pre-Bid Job Walk will be at 3231 Main Street at 10:00am on June 8, 2021

Final Q&A is due June 15, 2021 to the City offices by 12:00p.m.

Send all questions, answers, and correspondences to both:

Kevin Rohani:

E-mail: Rohani@ci.oakley.ca.us

Jason Kabalin

E-mail: kabalin@ci.oakley.ca.us

This following information is presented to indicate the size of the project and no warrant is made or intended as to final quantities:

THE BASIS OF AWARD FOR THIS PROJECT IS THE BASE BID. THE CITY RESERVES THE RIGHT TO ADD OR NOT ADD THE BID ALTERNATE TO THE PROJECT AT ITS OWN DISCRETION.

Project Description

The Oakley City Hall building is primarily divided into 4 sections; Police Department; Public Works, Finance, and Community Development Departments; Administration; and the City Council Chambers. The different roofs for this building are a combination of concrete tiles and composition shingles and have deteriorated over the years. The major components of this project include: the replacement of the composition shingles with a uniform membrane roof, the replacement of sealants at all roof penetrations, adjusting and securing concrete tiles with new adhesive, replacing failed flashing components, replacing all failed fiber cement used on the parapet wall with a uniform membrane, and removal of the composition shingles from vertical walls and replacement with a uniform membrane system, and other work as shown on the Contract Plans, as specified in the Contract Documents, and as directed by the City Engineer.

The work for “ADD ALTERNATE #1” eliminates the need for the 2-1/2 inch polyiso insulation

Each bid must be accompanied by a cashier's check, certified check, or Bidder's Bond executed by a responsible corporate surety authorized to issue such bonds in the State of California and secured through an authorized agent with an office in California, payable to the City of Oakley, in an amount not less than ten percent (10%) of the amount of the Base Bid. The successful

bidder will be required to furnish a Performance Bond in an amount equal to one-hundred percent (100%) of the contract price, and a Labor and Material Bond in an amount equal to one-hundred percent (100%) of the contract price. Said bonds shall also be executed by a corporate surety authorized to engage in such business in the State of California and be made payable to the City of Oakley.

If the successful bidder fails, neglects, or refuses for TEN (10) calendar days after the award of the contract to enter into the contract to perform the work, the cashier's check, certified check, or Bidder's Bond accompanying the bid and the amount therein named, shall be declared forfeited to the City and shall be collected by it and paid into its general fund. No bidder may withdraw his/her bid for a period of NINETY (90) calendar days after the date set for the opening thereof, and the same shall be subject to acceptance by the City during this period.

The City Council reserves the right to reject any or all bids, waive any irregularities in any bids and its determination as to which bid is the lowest responsible bid and is for the best interest of the City shall be final. The City Council shall have NINETY (90) calendar days from and after the opening of the bids within which to make its determination.

The Contractor receiving the award of the contract shall begin work within **TEN (10)** Working days after receipt of the Notice to Proceed and shall diligently prosecute the same to completion within the time restrictions as listed in the technical specifications and all work shall be completed by the time allotted in the technical specifications.

The Contractor shall have **SIXTY (60) Working Days** to complete the project. Working days will be counted starting from the date of the Notice-to-Proceed as day one. The amount of the liquidated damages to be paid by the Contractor to the City for failure to complete the work by the Completion Date (as extended, if applicable) is **TWO HUNDRED FIFTY DOLLARS (\$250.00)** for each calendar day any work remains incomplete beyond the time fixed above for completion. Such amount is the actual cash value agreed upon as the loss to City resulting from Contractor's default.

At the time the Contractor's bid proposal is submitted, the Contractor shall possess a valid Class "B" General Building Contractors License or any combination of Class "A" or "B" Contractors License shall be required for the project. The Contractor shall also possess a valid City of Oakley Business License at the time the contract is awarded.

The City of Oakley, hereby notifies all bidders that the contract entered into pursuant to this advertisement will be awarded to the lowest responsible bidder without discrimination on the grounds of race, color, national origin, sex, religion, age or disability. **The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR, Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract, or such other remedy as recipient deems appropriate.**

Prevailing Rate of Wages: The State general prevailing wage rates determined by the Director of Industrial Relations are considered a part of this contract. Pursuant to Section 1773 of the Labor Code, the general prevailing wage rates in the county in which the work is to be done have been determined by the Director of the California Department of Industrial Relations. These wages are set forth in the General Prevailing Wage Rates for this project, available at City of Oakley address and available from the California Department of Industrial Relations' Internet web site at: <http://www.dir.ca.gov>. In payment of labor, the Contractor shall comply with the provisions of Labor Code Sections 1770 to 1781.

For any moneys earned by the Contractor and withheld by the City to ensure the performance of the contract, the Contractor may, at the Contractor's request and expense, substitute securities equivalent to the amount withheld in the form and manner and subject to the conditions provided in Article 8, (commencing with Section 10263), Chapter 1, Part 2, Division 2 of the Public Contract Code of the State of California.

Plans and Contract Documents for bidding this project may be obtained from the **Public Works & Engineering Department located at 3231 Main Street, Oakley, CA 94561**, weekdays, excluding holidays, between the hours of 8:00 a.m. and 6:00 p.m. A Non-refundable fee for full size plans and contract documents are **\$25.00 per set**. Please include Federal Express number with mail-in requests for plans and specifications. If mailing is desired, without a Federal Express number, an additional non-refundable cost of **\$10.00 per set** will be required. For further information, contact the Public Works and Engineering Department at (925) 625-7037.

ATTEST:



Libby Vreonis, City Clerk