Disclosure of Enterprise System Information

SB 272 (2015)/Governement Code 6270.5

Updated May 23, 2023

Vendor	Product	Purpose	Data Type	Custodian	Frequency Collected	Frequency Updated				
Adobe	Acrobat Pro, InDesign, Illustrator, Creative Cloud All Apps - Pro	Creating and Editing electronic documents	Various: pdf, photographic, etc.	City Manager's Office/IT	Monthly	Periodically				
AppRiver		Email threat protection for City of Oakley	It filters out all incoming emails to make sure they're safe	City Manager's Office/IT	Annually	Periodically				
Autodesk Corporation	AutoCAD	Engineering Design	design	Engineering/Public Works	Periodically	Periodically				
Canva	Canva.com	Digital marketing design	creation of flyers, social media graphics	Recreation HR City Manager's Office	Monthly	Periodically				
CitizenLab	CitizenLab	Community engagement platform	messages, updates, surveys, data compilationRecreation		Periodically	Periodically				
Citrix (ShareFile)	ShareFile	File sharing	For department heads to share large files with off site customers	City Manager's Office/IT	Monthly	Periodically				
Civic Plus	Civic-Rec	Online registration and facility reservations	participant records, class records, rental records	Recreation	Daily	Daily				
Civic Plus	NextRequest	Online records request portal	records Requests, responsive records	City Clerk's Office	As requests are submitted	As requests are submitted				
Code Publishing Company	Online Municipal Code	Document Imaging/Searchable Categories for City Website	PDF	City Clerk's Office	As ordinances are adopted	as ordinances are adopted				
Constant Contact	Constant Contact	Digital marketing	distribution list for City newsletter	City Manager's Office	Periodically	Periodically				
Corelogic Solutions, LLC	RQ2 Nationwide Committment Package	Realquest2 property information - Code Enforcement	Code Enforcement records	City Manager's Office/IT	Monthly	Periodically				
Ease Central	EaseCentral	HR and benefits database	employee records, benefits, etc.	Human Resources	Semi Monthy or annually	Annually				
ESRI	ArcGIS	GIS System	implementation of GIS system	Public Works	Daily	Annually				
Facebook	Facebook	Social Media Platform	collect data from public for community engagement	City Manager's Office and Recreation	Daily	Daily				
Fresh Desk	Fresh Desk	Placing and monitoring IT service requests	IT service requests	City Manager's Office/IT	Annually	Periodically				
GOGovApps	Government Outreach	Citizen Relationship Management	complaints, concerns, Code Enforcement	Building Code Enforcement Recreation Finance	Daily	Daily				
Granicus	Peak and Meeting Efficiency Suite	Electronic Agenda Management and Meeting Minutes	City Council agendas and minutes	City Clerk's Office	Daily	Daily				
Hootsuite	Hootsuite	Social media management software	schedule social media posts, collect data from public on hits/views/likes	City Manager's Office and Recreation	Daily	Daily				
Instagram	Instagram	Social Media Platform	collect data from public for community engagement	City Manager's Office and Recreation	Daily	Daily				
JDi	CTrax	Certificate of Insurance Tracking Solution	insurance certificates	City Clerk's Office	as data is imported	as data is imported				
McCain Inc.	Transparity	Traffic Signal Communication	real time operation of traffic signal	Public Works	Daily	Annually				
Munimetrix	MMXSilo	Document Imaging/Searchable Categories or City Website	PDF	City Clerk's Office	Daily	Daily				
NeoGov	HR Suite	Employee Evaluations, Onboarding, Applications	employee records, application history	HR	As needed for applications and onboarding, annually for performance evaluations	As needed for applications and onboarding, annually for performance evaluations				
NetFile	NetFile	Hosted Solution for E-Filing state required filings/training	campaign statements, Form 700, ethics training certificates	City Clerk's Office	As data is imported	As data is imported				
NextDoor	NextDoor	Social Media Platform	collect data from public for community engagement	City Manager's Office and Recreation	Daily	Daily				
OpenGov	Engage in Oakley	Online Citizen Engagement Platform	survey results	City Manager's Office	Periodically	Periodically				
The Receptionist	The Receptionist for iPad	Visitor check-in kiosk	visitor contact data	City Clerk's Office	Daily when visitors	Daily when visitors				
Twitter	Twitter	Social Media Platform	collect data from public for community engagement	City Manager's Office and Recreation	Daily	Daily				
Tyler Technologies	Cashiering	Cash Register	cash receipts	Finance	Daily	Daily				
Tyler Technologies	Eden	Data Entry/Search Business Licenses Accounting and Financial Management	general ledger, accounts payable, business licenses, project accounting, purchasing, budget, accounts receivable, payroll and human resources	Building Code Enforcement Planning Finance HR	Daily	Daily				
Vector Solutions	Target Solutions	Online Training Management	safety training	HR	Monthly	Monthly				