

OAKLEY



CALIFORNIA

SIGN PERMIT APPLICATION

For City Use Only:

Date Submitted _____

Received By _____

Fee Submitted _____

(SP ___ - ___)

(TSP ___ - ___)

Sign Permit application submittal requirements:

1. An application form filled out and signed by applicant and property owner.
2. Application fee (\$81.00 as of April 27, 2024)
3. A digital set of plans that show the following:
 - A. Site Plan, drawn to scale, depicting all structures, streets, driveways, sidewalks, parking areas, and landscaping; and also showing:
 - (i) For proposed freestanding sign(s): Sign location(s) on property and dimensioned relation to property line, nearest curb, adjacent driveway, or other objects to clarify exact location.
 - (ii) For proposed wall sign(s): Dimensioned Building frontages.
 - B. Elevations showing design, dimensions, colors, and materials proposed., the location of the wall signs on the building, type of illumination, section(s), and colors and materials proposed (sample colors and materials may also be required).

Application Type (check all that apply): Permanent Sign Permit Temporary Sign Permit

Project Information:

Project Address: _____

Project Description (Type, size, and number of sign's): _____

Applicant Information:

Name: _____

Address: _____

Phone: _____ E-mail: _____

Signature: _____

Property Owner Information:

Name: _____

Address: _____

Phone: _____ E-mail: _____ Signature: _____
